

TOWN OF WINTHROP

CONSERVATION COMMISSION

Norman P. Hyett, Chair
Stephen Machcinski
Brian Corbett
Karen T. Winn
Michael D. Rinaldi
Julia Howington
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MINUTES OF MEETING 7:30 PM January 22, 2020 Joseph Harvey Hearing Room

Members in attendance: Karen Winn, Michael Rinaldi, Julia Howington, Brian Corbett, Melissa Kaiser

7:30 PM: CONTINUED PUBLIC HEARING – Matthew Chicos – Request for Determination of Applicability to dig two new 3'x3'x16" footings in basement, and demolish existing roof and replace with 100% flat low slope roof. **PROJECT LOCATION:** 329 Shirley Street, Winthrop, MA.

Mr. Chicos explained that this hearing was continued in order to rectify issues with the property owner being listed on the application paperwork. The Commission asked questions regarding the footings and slope of the roof; Mr. Chicos described that the footings are required as the building is structurally unsound, and that the location of roof runoff will remain the same.

MOTION to close the hearing and issue a negative Determination of Applicability with conditions: Julia Howington; 2nd the Motion: Stephen Machcinski; **UNANIMOUS VOTE.**

7:35 CONTINUED PUBLIC HEARING – Patricia Hames – Notice of Intent to install a drywell, driveway, and retaining wall. **PROJECT LOCATION:** 70-72 Pleasant Street, Winthrop, MA. **DEP #:** 082-0485.

Ms. Hames described the updated narrative, and co-owner David Hibbard attended via phone to answer questions. Ms. Hames and Mr. Hibbard explained that the project is no longer connected to 60-62 Pleasant Street, and that the retaining wall was already constructed on that property. Mr. Hibbard described the design and construction of the driveway, including details of the dry well. The Commission voiced concerns that the narrative and verbal descriptions of the work were inconsistent, and that no plan delineating wetland resource areas and erosion controls has been submitted. The Commission requested written documentation of the details verbally described by Mr. Hibbard, as well as a construction plan for the driveway and drywell.

The hearing will be continued upon the receipt of the requested information.

General Business:

1. Vote to accept Minutes of Meeting December 11, 2019
A quorum of members who had attended the Dec. 11 meeting were not present; this item will be continued to the next meeting when a quorum can be reached.
2. Certificate of Compliance: DEP #082-0464, 162 Winthrop Shore Drive
Commissioner Winn described that she and Commissioner Machcinski conducted a site visit and determined that the project was consistent with the OOC. All members present signed the COC.
3. Discuss current/ongoing correspondence
The Commission voiced concerns that a replacement Conservation Agent has not yet been hired, and discussed how they can continue to operate without technical staff in the near future.