

TOWN COUNCIL MEETING MINUTES OF MARCH 10, 2020

Under the Rules and Procedures of the Winthrop Town Council, Council President Boncore called the Town Council Meeting to order at 7:00 PM in the Harvey Hearing Room

PLEDGE OF ALLEGIANCE

Councilor LoConte

MOMENT OF SILENCE

Marilyn Flanagan, Yvette Dans, & Rich Milano

Council President Calls to Order the Joint Meeting with the Winthrop School Committee

ROLL CALL-TOWN COUNCIL

Councilor Ferrino	Present
Councilor LoConte	Present
Councilor Flockhart	Present
Councilor DeMarco	Present
Councilor Ruggiero	Present
Councilor Honan	Present
Councilor Christopher	Present
Council Vice President Letterie-	Present
Council President Boncore	Present

ROLL CALL-SCHOOL COMMITTEE

Chair, Brian J. Perrin Chairman	Present
Jennifer Powell, Vice Chair	Present
Valentino Capobianco	Present
Gus Martucci	Present
Suzanne Swope	Present

Motion by Valentino Capobianco to nominate Julie Barry for the School Committee Seat until the next regular town election

2nd by Jennifer Powell

ROLL CALL VOTE-TOWN COUNCIL

Councilor Ferrino	Yes
Councilor LoConte	Yes
Councilor Flockhart	Yes
Councilor DeMarco	Abstain
Councilor Ruggiero	Yes
Councilor Honan	Yes
Councilor Christopher	Yes
Council Vice President Letterie-	Yes
Council President Boncore	Yes

ROLL CALL VOTE-SCHOOL COMMITTEE

Chair, Brian J. Perrin Chairman	Yes
Jennifer Powell, Vice Chair	Yes
Valentino Capobianco	Yes
Gus Martucci	Yes
Suzanne Swope	Yes
Passed Unanimously	

Council President Requests if any other nominations-There are none

Council Presidents asks Julie Barry if she accepts nomination, which she does and thanks all for their support.

Motion by Councilor Christopher to close nominations

2nd by Councilor Letterie

Passed Unanimously

Motion by Councilor Letterie to adjourn joint meeting at 7:10 PM

2nd by Councilor DeMarco

Passed Unanimously

3. **MINUTES**

4.a Approve Minutes of February 18, 2020, as circulated

[2-18-20 Minutes.docx](#)

Motion by Councilor Jim Letterie to Approve .
2nd by Councilor Rich Ferrino.

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher,
Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie,
President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

6. **PUBLIC HEARING**

None

7. **PUBLIC COMMENT**

Jean Maggio P4-Discusses the dog park and questions length of time to finalize the area

Gail Miller-Commends Norm Hyett on his work with the Conservation Committee

Karin Chavis P2-Discusses the lighting in the Town Hall Foyer and asks if can be investigated and fixed
Discusses the Public Safety Building and time frame

Chief Flanagan states fireworks will be on Sat. 4th of July

8. **CORRESPONDENCE**

Information from Norm Hyett on Wetland information

9. **COMMITTEE REPORTS**

Appointments, Commission & Committees-

Councilor DeMarco reports on the Agenda Items of this meeting:

Discusses the Committee Handbook and will still be reviewing. At this point the appointment of Ron Vecchia on the
Board of License is void.

Discusses that the Town Council President will not choose the Chair of Sub Committees.

Public Safety Committee-

Councilor Flockhart reports on the Agenda Items of the meeting-

Access road at the Fort Banks School-waiting on appointment to discuss with Governors Park
Discusses cross walk lights and requests this to be reviewed

Rules & Ordinance-

Councilor Christopher discusses the agenda item of the Town's Fee Schedule and it will be reviewed and
continued.

Miller Field Committee

Vice President Letterie reports on the field house 95% complete, window, bathroom partitions will be
completed over the next several weeks. Set for dedication on April 2, 2020....discussed a shed on golf course.
Thanks the Vocational students for all their work, they went over and beyond what was originally thought.

10. **TOWN MANAGER REPORT**

Budget Presentation on March 24th, 2020 may be done in a different format, depends on future of the Public Health
crisis as a State of Emergency has been issued by the State.

Turns the meeting over to Meredith Hurley of Public Safety to update on the COVID-19:

PLEASE SEE TOWN WEBSITE FOR CURRENT UPDATES

Councilor Christopher requests that in regards to the dispatch center, make sure all caution is being taken

Deep Clean of all buildings are beginning.

11. **SCHOOL DEPARTMENT UPDATE**

Council President Boncore reports that Superintendent Howard is making list for remainder of school items as the
School Building Assistance Committee has been reorganized to meet on this subject.

12. OLD BUSINESS

12.a Committee Handbook

Postponed

12.b Fort Bank Access Road

Postponed, until meeting with Governors Park scheduled

12.c Town Fee Schedule

Postponed

13. NEW BUSINESS

13.a Reduce Town Speed Limit to 20 MPH

Motion by Councilor Rich Ferrino to Approve .

2nd by Councilor Rob Demarco.

Voting Against: None

Motion by Vice President Letterie to Refer to TSAC

2nd by Councilor Christopher

Discussion

Councilor Ferrino discusses that 20 MPH may be reducing too much, would like TSAC for their recommendation.

Councilor Honan feels enforcement is key, it is what would reduce speeding.

Council President reflects that speed limit from Delby's corner down to Deer Island had been changed to 25 MPH, we cannot do on state road. We need state approval, need traffic study.

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

13.c Appointment

Rich Cifuni - Brian Curley to School Building Assistance Committee

Motion by Councilor Rich Flockhart to Approve .

2nd by Vice President Letterie

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

Motion by Vice President Letterie to refer the following motions to the Finance Committee

13.d Town Council vote to authorize \$40,663.00 for the lease/purchase and equipping of a new F-750 dump Truck for Department of Public Works

[MOTION.\\$40,663.F750.DPW.20.docx](#)

13.e Town Council vote to authorize \$42,214.00 for the lease/purchase and equipping of a new John Deere 544K Front End Loader for the Department of Public Works

[MOTION.\\$42,214.JOHN DEER 544K.DPW.20.docx](#)

13.g Town Council vote to authorize \$26,225 for the lease/purchase and equipping of a new John Deere Backhoe for the Department of Public Works

[MOTION.\\$26,225.BACKHOE.DPW.20.docx](#)

2nd by Councilor Demarco

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

Motion by Vice President Letterie to refer to the Finance Committee

13.f Town Council to vote to transfer \$35,400 from the Special Revenue Fund #520/Technology Grant to fund the second year of a three year software agreement with Open Gov.

[MOTION.\\$35,400.OPEN GOV.20.docx](#)

2nd by Councilor Christopher

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

14. PUBLIC COMMENT

None

15. PUBLIC RELATIONS / UPCOMING EVENTS

Public Meeting 3-12-20, DeLeo Senior Center-Center Business District Infrastructure

Town Manager reports on items in French Square can potential be repursed and will have a managers committee review this as if groups in town are interesed or town interested in restoration.

16. ADJOURNMENT

Motion by Councilor Jim Letterie to Adjourn at 8:08 pm

2nd by Councilor Rob Demarco.

Motion Passed: 9 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero

Voting Against: None

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes / Committee Openings Documents Roll Call

Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – Dump Truck
Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue
Submitted by: Austin Faison, Town Manager
Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new F-750 Dump Truck with stainless steel loader for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$40,663 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee
2nd by Councilor DeMarco
Passed Unanimously



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – Front End Loader

Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue

Submitted by: Austin Faison, Town Manager

Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new John Deere 544K Front End Loader for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$42,214 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee

2nd by Councilor DeMarco

Passed Unanimously



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – 3CX Backhoe

Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue

Submitted by: Austin Faison, Town Manager

Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new John Deere 3CX Backhoe for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$26,225 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee

2nd by Councilor DeMarco

Passed Unanimously



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

February 13, 2020

Fiscal Year 2020

Motion Summary

Title: Continued Agreement Opengov Budgeting & Planning Software

Motion ID: TCM20-028

Motion Details

Motion Type: Transfer from Special Revenue

Submitted by: Austin Faison, Town Manager

Date Submitted: 03/03/20

Text of Motion

MOTION: I move that the Town Council vote to transfer \$35,400 from the special revenue fund #520 known as Technology Grant to account 0196052-588172 in order to fund the second year of a three-year software agreement with Opengov for enhanced budgeting and planning software; or taken any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
520	Technology Grant	\$35,400	0196052-588172	GF Special Article	\$35,400

03/03/20 Technology Grant Fund Balance: \$ 94,846.86

Amount Requested: \$ 35,400.00

Grant Fund Balance after motion approved: \$ 59,446.86

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee

2nd by Councilor DeMarco

Passed Unanimously