

TOWN COUNCIL MEETING MINUTES OF MARCH 24, 2020

Under the Rules and Procedures of the Winthrop Town Council, Council President Boncore called the Remote Participation Town Council Meeting to order at 7:00 PM at WCAT Location

States, this is the first remote meeting in the history of the Winthrop Town Council and is explained how the public can join this meeting to participate.

Notifies Public of email address (councilclerk@town.winthrop.ma.us) or phone 781-808-6014 to inquire about any questions concerning the Public Health and Safety of the Town.

Reads the Commonwealth of Mass Governors Requirements of Open Meeting Laws on Remote Participation Meetings.

Reports who is at the meeting physically and begins roll call of participating council members.

PLEDGE OF ALLEGIANCE

President Boncore

MOMENT OF SILENCE

Requests moment of silence for the first Winthrop Covid-19 death victim, the current people with the virus and our first responders.

ROLL CALL

Councilor Ruggiero	Present-Remote
Councilor Flockhart	Present-Remote
Councilor DeMarco	Present-Remote
Councilor Christopher	Present-Remote
Councilor Honan	Present-Remote
Councilor Ferrino	Present-Remote
Councilor LoConte	Absent
Council Vice President Letterie-	Present
Council President Boncore	Present

3. MINUTES

Motion by Vice President Letterie
2nd by Councilor Ferrino
Passed Unanimously

President Boncore reports this meeting is being recorded all materials are provided to the Town Council. The Agenda is posted on the Web Site for Public Viewing to follow

President Boncore discusses with the members and any public commenters how to address during this remote participation meeting.

6. PUBLIC HEARING

Vice President Letterie reports on each Motion

Public Hearing Opened

12.a Town Council vote to authorize \$40,663.00 for the lease/purchase and equipping of a new F-750 dump Truck for Department of Public Works

Discussion

Finance Committee voted Positive Recommendation

Public Hearing Closed

Public Hearing Opened

12.b Town Council vote to authorize \$42,214.00 for the lease/purchase and equipping of a new John Deere 544K Front End Loader for the Department of Public Works

Discussion

Finance Committee voted Positive Recommendation

Public Hearing Closed

Public Hearing Opened

12. c Town Council to vote to transfer \$\$ 35,400 from the Special Revenue Fund #520/Technology Grant to fund the second year of a three-year software agreement with Open Gov.

Discussion-

Finance Committee requests more information and will table until next Town Council Meeting

Public Hearing Continued

Public Hearing Opened

12.d Town Council vote to authorize \$26,225 for the lease/purchase and equipping of a new John Deere Backhoe for the Department of Public Works

Discussion

Finance Committee voted Positive Recommendation

Public Hearing Closed

7. PUBLIC COMMENT-REMOTE ACCESS-RETURNED CALLS

Anita Petracone (P6)-Concerns with French Sq .parking and has questions on Indian Burial Site, if an Environmental Study has been done.

Michael DiMento (P2)-Canceled Request on Public Comment

COMMITTEE REPORTS

Public Safety Committee

Councilor Flockhart, waiting for meeting to be able to take place with Governor Park

Vice President Letterie

Miller Field Open Date of April 2, 2020 has been postponed, will keep all up to date on future date.

TOWN MANAGER REPORT

Town Manager Faison begins as answering the public comment of Anita Petrocone:

Unfortunately, all trees must be cut down, DPW Director Calla has reported trees are about 5-10 yrs. These are not long-standing trees that have been there 50-100 years, unfortunately the roots are interfering with project digging.

Town Manager replies that Woodard & Curran have done an Environmental Impact Study and have been reviewing burial site with Tribal influences and will be at site during project and an Archeologist will be on site. Construction vehicles will not be parking in French Sq.

Thanks, Community, for being on board for all changes. This is a trying time for entire country but we along with all are trying our best to mitigate with all that is happening. Trying our hardest not too impact to hard our local's..

All Covid-19 updates are reported daily on our website and residents can call 617-539-5848 or email covid19info@town.winthrop.ma.us for any further information. If anyone is quarantined please call our public health advisor so we can keep all up to date.

Public Parks have been closed

Public Schools closed until 4-6-20

Grab & Go meals at rear of High School

Non-essential businesses closed

All restaurants serving no liquor and only delivery or on site pick up
Winthrop Food Bank accepting donations Monday-Wednesday 11-1 pm rear loading gate at Cummings School
Food Distributed Tuesday & Thursday 11-1, if homebound, call for delivery.
We need food and canned goods, already ran out, please share and donate.
Municipal offices closed to public until further notice, online payments can be done and there is a mailbox drop off at front door.
If anyone thinks they may have any symptoms of Covid-19, please call 617 539-5348 immediately.

President Boncore thanks Town Manager for all the good work that has been done by his office and his departments.
Please be safe and we are here for you.

Town Manager reiterates his staff and thanks for all that they have been doing...wants to publicly acknowledge Meredith Hurley, Steve Calla and crew, Stacy Calla, Anna Freedman, Chief Delehanty & Chief Flanagan and their departments, and Laurisa who have been doing an outstanding job...also included Al Legee and the building department inspectional services.

Councilor DeMarco asks if people included in Public Health reports of Covid-19 if they are positive Tested or if people just quarantined?
Town Manager replies yes, only people tested are reported.

Councilor Ruggiero asks if CBD Construction timeline has been updated and changed due to Covid -19?
Are any other boards or committee meeting virtually?

Town Manager replies that the CBD timeline is continued as planned per the Governor's orders of construction
Businesses will have an open call with contractor on Thursday evening.

Virtually meetings can be held by Carla Vitale and Denise Quist for any committees interested in holding a meeting.

Councilor Christopher asks about large gatherings and beach being opened and people being too close together. Will this be extended to the beach.
Town Manager replies that a beach is a park and we are trying to enforce the gathering rules as much as can.

OLD BUSINESS

13.d Motion by the Finance Committee with a positive recommendation that the Town Council vote to authorize \$40,663.00 for the lease/purchase and equipping of a new F-750 dump Truck for Department of Public Works

No 2nd Needed

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

13.e Motion by the Finance Committee with a positive recommendation that the Town Council vote to authorize \$42,214.00 for the lease/purchase and equipping of a new John Deere 544K Front End Loader for the Department of Public Works

No 2nd Needed

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

13.f Finance Committee tables motion that the Town Council to vote to transfer \$\$ 35,400 from the Special Revenue Fund #520/Technology Grant to fund the second year of a three-year software agreement with Open Gov. until the next Town Council Meeting

13.g Motion by the Finance Committee with a positive recommendation that the Town Council vote to authorize \$26,225 for the lease/purchase and equipping of a new John Deere Backhoe for the Department of Public Works

No 2nd Needed

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

NEW BUSINESS

Town Council vote to transfer \$50,000 from Free Cash to fund a new special article in the General Fund to be named FY20 COVID-19

Motion by President Boncore to consider this an Emergency Motion due to Public Safety and waive Council Rules

2nd by Vice President Letterie

Discussion

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

Motion by Vice President Letterie to approve this motion

2nd by Councilor DeMarco

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero Voting Against: None

PUBLIC COMMENT

Karin Chavis wishes to thank everyone in our town that has been keeping our town safe and thanks Town Manager Faison for his hard work.

Vice President Letterie reports what an outstanding job the Inspectional Services are doing in inspecting the restaurants during this time.

Councilor Ferrino wants to thank all employees and first responders for all their hard work
Councilor Flockhart backs this up and very impressed.

15. PUBLIC RELATIONS / UPCOMING EVENTS

Thursday night call with CBD Contractor with businesses
Budget Presentation hopefully will be presented in April
Grab and go behind High School
Food Bank Donations Mon & Wed 11-1 Cummings School
Food Bank Pick Ups 11-1 Tues & Thursday

Please be safe, be smart use common sense....Social Distance....

ADJOURNMENT

Motion by Vice President Letterie to Adjourn at 8:08 pm

2nd by Councilor Ferrino

Motion Passed: 8 - 0

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-(Absent) Councilor Rich Ferrino, Councilor Jim Letterie, President Philip Boncore, Councilor Stephen Ruggiero

Voting Against: None

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Handwritten Notes / Committee Openings Documents Roll

Call Log

Written Motions / Verbal Motions

Respectfully submitted,

Town Council Clerk

Denise Quist



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – Dump Truck
Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue
Submitted by: Austin Faison, Town Manager
Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new F-750 Dump Truck with stainless steel loader for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$40,663 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee
2nd by Councilor DeMarco
Passed Unanimously

3-24-20

Motion by the Finance Committee with a Positive Recommendation
No 2nd Needed

Roll Call

Councilor Ruggiero	Yes
Councilor Flockhart	Yes
Councilor DeMarco-	Yes
Councilor Christopher	Yes
Councilor Honan	Yes
Councilor LoConte	Absent
Councilor Ferrino-	Yes
Council Vice President Letterie-	Yes
Council President Boncore-	Yes
Motion Passes 8-0	



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

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Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – Front End Loader
Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue
Submitted by: Austin Faison, Town Manager
Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new John Deere 544K Front End Loader for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$42,214 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee
2nd by Councilor DeMarco
Passed Unanimously

3-24-20

Motion by the Finance Committee with a Positive Recommendation
No 2nd Needed

Roll Call

Councilor Ruggiero	Yes
Councilor Flockhart	Yes
Councilor DeMarco-	Yes
Councilor Christopher	Yes
Councilor Honan	Yes
Councilor LoConte	Absent
Councilor Ferrino-	Yes
Council Vice President Letterie-	Yes
Council President Boncore-	Yes
Motion Passes 8-0	



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OFFICE OF THE TOWN MANAGER

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Austin Faison
Town Manager

Town Council Motion

February 13, 2020

Fiscal Year 2020

Motion Summary

Title: Continued Agreement Opengov Budgeting & Planning Software
Motion ID: TCM20-028

Motion Details

Motion Type: Transfer from Special Revenue
Submitted by: Austin Faison, Town Manager
Date Submitted: 03/03/20

Text of Motion

MOTION: I move that the Town Council vote to transfer \$35,400 from the special revenue fund #520 known as Technology Grant to account 0196052-588172 in order to fund the second year of a three-year software agreement with Opengov for enhanced budgeting and planning software; or taken any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
520	Technology Grant	\$35,400	0196052-588172	GF Special Article	\$35,400

03/03/20 Technology Grant Fund Balance: \$ 94,846.86

Amount Requested: \$ 35,400.00

Grant Fund Balance after motion approved: \$ 59,446.86

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee

2nd by Councilor DeMarco

Passed Unanimously

3-24-20

Finance Committee Continues



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Austin Faison
Town Manager

Town Council Motion

March 5, 2020

Fiscal Year 2020

Motion Summary

Title: Lease Purchase FY20 Capital Plan – 3CX Backhoe
Motion ID: TCM20-029

Motion Details

Motion Type: Lease Purchase Authorization / Transfer from Special Revenue
Submitted by: Austin Faison, Town Manager
Date Submitted: 03/05/20

Text of Motion

MOTION: I move that the Town Council vote to authorize the lease/purchase and equipping of a new John Deere 3CX Backhoe for the Department of Public Works for a term in excess of three years in accordance with the provisions of G.L. c.44, §21C, and further, to transfer the sum of \$26,225 from Sale of Town Property (Fund 853) to fund the first-year payment of a 5-year lease/purchase agreement, including all incidental and related costs.

3-10-20

Motion by Vice President Letterie to refer to the Finance Committee
2nd by Councilor DeMarco
Passed Unanimously

3-24-20

Motion by the Finance Committee with a Positive Recommendation
No 2nd Needed

Roll Call

Councilor Ruggiero	Yes
Councilor Flockhart	Yes
Councilor DeMarco-	Yes
Councilor Christopher	Yes
Councilor Honan	Yes
Councilor LoConte	Absent
Councilor Ferrino-	Yes
Council Vice President Letterie-	Yes
Council President Boncore-	Yes
Motion Passes 8-0	



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Austin Faison
Town Manager

Town Council Motion

March 17, 2020

Motion Summary

Fiscal Year 2020

Title: FY20 COVID-19 Emergency Response

Motion ID: TCM20-031

Motion Details

Motion Type: Emergency Special Article Appropriation

Submitted by: Austin Faison, Town Manager

Date Submitted: 03/17/20

Text of Motion

MOTION: I move that the Town Council vote to transfer \$50,000 from Free Cash to fund a new special article in the General Fund to be named FY20 COVID-19 Response in order to fund certain costs associated with the current public health emergency; or take any other action there to.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199052-596000	Transfer Out	\$50,000	New	FY20 COVID-19 Response	\$50,000

Free Cash Balance before pending Motion: \$ 464,628.40

Motion Pending: \$ 50,000.00

Balance: \$ 414,628.40

3-24-20

Motion by President Boncore to consider this an Emergency Motion due to Public Safety and waive Council Rules 2nd by Vice President Letterie

Discussion

Roll Call

Councilor Ruggiero	Yes
Councilor Flockhart	Yes
Councilor DeMarco-	Yes
Councilor Christopher	Yes
Councilor Honan	Yes
Councilor LoConte	Absent
Councilor Ferrino-	Yes
Council Vice President Letterie-	Yes
Council President Boncore-	Yes

Motion Passes 8-0

Motion by Vice President Letterie to approve this motion

2nd by Councilor DeMarco

Roll Call

Councilor Ruggiero	Yes
Councilor Flockhart	Yes
Councilor DeMarco-	Yes
Councilor Christopher	Yes
Councilor Honan	Yes
Councilor LoConte	Absent
Councilor Ferrino-	Yes
Council Vice President Letterie-	Yes
Council President Boncore-	Yes

Motion Passes 8-0