

TOWN COUNCIL MEETING MINUTES OF JUNE 16, 2020

Under the Rules and Procedures of the Winthrop Town Council, Council President Boncore called the Remote Participation Town Council Meeting to order at 7:00 PM

Notifies Public that all involved in this meeting are from a remote setting.

Notifies Public of email address <https://www.town.winthrop.ma.us> or phone 646-558-8656 for any questions concerning this meeting Zoom ID #83933088477

PLEDGE OF ALLEGIANCE

Councilor Honan

ROLL CALL

Councilor Ruggiero	Present-Remote
Councilor Flockhart	Present-Remote
Councilor DeMarco	Present-Remote
Councilor Christopher	Present-Remote
Councilor Honan	Present-Remote
Councilor LoConte	Present-Remote
Councilor Ferrino	Present-Remote
Council Vice President Letterie-	Present-Remote
Council President Boncore	Present-Remote

MINUTES

Motion Councilor Ferrino to approve minutes of 6-2-20 Town Council Meeting as amended
2nd by Councilor Flockhart

Motion Passed: 9 - 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

GENERAL INFORMATION & RECOMMENDATIONS

Water & Sewer Rates

Town Manager Faison discussed increasing water rates in the past to cover our budget. Feels at this time, .75 cents will do.

- 1) Brought tiers, block rate, bring in a consultant to help set the rates. Single multi, condo's commercial, look for more equity. We are trying to splice so we will get closer to all paying fair share. Will be explored.
- 2) Storm water fee will have to be discussed, this comes from the DEP, deals with water that makes it way to ground soil. We have too much storm water making it into the sewer lines. Not just Winthrop, nationwide problem. This is something community will have to explore in the near future.

Assistant Town Manager/ CFO Anna Freedman states that increase will be for the August bill 2020.

Vice President Letterie states does not enjoy raising rates. If you look down road and charge others for using more water do not discourage from using water. We do not want our usage going down. Asks if our lost water 20% is the same, do we know the number better and where coming from. MWRA would like it closer to 10%.

DPW Calla: States unaccounted water will be better determined at year end. There are 1/3 left of new meter replacements to be done, this will help with determine the use. Supply valve should help with the potential of theft. As aggressive there is still a large % of system that is still 75% + old. There are no irrigation systems that aren't metered. Not billable usage but accounted for. This will allow a better accuracy of counting for the unaccounted.

FY19 Police & Library Union Contract

Town Manager Faison has come to an agreement on FY19 MOU for WPD & Library union contracts. No motion needed, the authority is with Town Manager Faison Office and will be funded through current funding.

With these MOU we are clear of FY19 all union group contracts, base change of 1.5%

Now at table with some unions in the very near future to propose with COVID 19

Council President announces as of Friday night, outside seating has been approved and any liquor Licenses to any additional seating has been approved by the Board of License and it is great that these businesses are hopefully beginning to have a financial boost.

Also, States, COVID Social Distancing must still be used!

PUBLIC HEARING

6 a Schedule Public Hearing-Mooring Permit Revocation

Public Hearing Open

Whether or not to overrule the Permit Revocation issued by Harbormaster Powers given to Mr. Grace

Harbormaster Powers discusses the mooring used by Mr. Grace and the problems that have aroused from this mooring.

Mr. Grace discusses the revocation of this permit and why he believes this permit should be re-issued by the Harbormaster.

(All information of this transcript can be requested by contacting the Harbormaster Office or the Town Council Clerk)

Council president announces that per his request, the Board of Health has voted to rescind the 10PM curfew. Effective immediately, restaurants can return to their hour on their license.

PUBLIC HEARING

7 a Continued Public Hearing-FY21

Public Hearing Opened

Finance Commission Chair, Bob Wynn introduces the Finance Commission report/recommendation to the Town Council on the FY21 Budget. **(Please see copy of report attached)**

President Boncore thanks individually the following for their hard work, time and effort working on this budget.

FINANCE COMMISSION

Chair Robert Wynn

Barbara Flavin

Karin Chavis

Jan Twombly

Michael Goldberg

Brent Farrell

William Gault

TOWN COUNCIL FINANCE COMMITTEE

Vice President Letterie

Councilor Honan

Councilor Ferrino

Councilor Christopher thanks all for their hard work and how important to the Town.

He has question on the Fort Banks Study and asks if this has to be done as we have information on prior study. Chair Wynn, discusses that more information has been pertained to this study and it should be reviewed and if questions are answers of if the study helps, the funding could be affected.

The Town Council Auditor has also issued a report that will be attached to these minutes in reference to the FY21.

Karin Chavis discusses the past budget and the numbers that were in the red and is 100% against hiring any Planner. Suggests that a placeholder is put in for next FY22. Health and inspectional services are in greater needs of funding. Please think about all amendments made by the Finance Commission prior to voting on final FY21 Budget.

DPW Director Calla thanks the Finance Commission but comments on the recommendation of vehicle maintenance budget reduction. Grants did help with new vehicles but there are 40 registered vehicles of which 25 are still high in age. Wants to be cautious of pulling back on this line item as vehicles are in need of maintenance to keep in good condition.

**Motion by Vice President Letterie to close Public Hearing on the FY21 Budget
2nd by Councilor DeMarco**

Motion Passed: 9 - 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

PUBLIC HEARING CLOSED

PUBLIC COMMENT

Bill Rice asks if there will be a public hearing on the water and sewer and storm drain rates.

Town Manager states that yes, it will be a public hearing on these rates and information and any rate information that concerns the public

Wendy Millar Page-Comments that parking stickers should be mandatory and hopefully could help with town revenue, also thanks Town Manager Faison for his thoughts on current events.

Bill Schmidt, Chair of the Board of Health asks to support additional funding for Health Dept.

CORRESPONDENCE**

Bill Schmidt, Chair of the Board of Health asks to support additional funding for Health Dept.

Please see attached information on correspondence

COMMITTEE REPORTS

- | | | |
|------|--|---|
| 10 a | Finance Committee | Vice President Letterie reports on the meeting and finalizing the recommendations of the FY21 Budget
Sr. Tax work off program recommendation to suspend for this year. |
| 10 b | Miller Field Committee | Hoping Field available for Graduation, Dedication, and discussed dog park, tennis courts, parking |
| 10 c | Virtual Meeting Councilor Ruggiero | Successful meeting with P6 Constituents, Q&A and will schedule more.
Wants on record when can meet in person, will provide refreshments. |
| 10 d | Joint-Rules & Ordinance / Board of License | Councilor Christopher reports that Ordinance on Outside Seating reviewed |
| 10 e | Public Safety Committee | Councilor Flockhart requests that this be continued as more correspondence
"against" this pilot program introduced and she requests more time on this subject. |

TOWN MANAGER REPORT

Thanks community who had positive or negative feedback on his topic that he spoke about at last meeting. He will meet and talk with anyone on his remarks.

-Reviewing new policies being introduced with towns in reference to departments and work together with Winthrop to engage forced polices and use as a base.

-Thanks all that helped with the budget, all changes that the town has endured.

President Boncore thanks all that were involved with the "peaceful" protest and proud of the WPD in their handling of this situation.

Town Manager Pison discusses the Town Hall being closed and handling our Committee meetings. We are all learning with the zoom meetings and building is being brought up to date with social distancing.

SCHOOL DEPARTMENT UPDATE

- Passed budget transfers
- Health safety guidance for re-opening of schools that will have to be followed
- Summer program beginning
- Director of State Education will give dates of school opening for the fall.
- Survey Completed, 600 out of 1900 will be published. Questions on Covid, stress, economy, etc. and will be made available.

OLD BUSINESS

Motion by the Finance Committee that in accordance with the Charter of the Town of Winthrop, I move that the Town Council vote to adopt the Town Manager's proposed annual General Fund budget for Fiscal Year 2021 as set forth in the Town Manager's revised submission dated May 26, 2020, inclusive of personnel salaries and operating expenses set forth therein, and that to meet said appropriations, the Town shall raise and appropriate and appropriate from the following other available funds the sum of \$53,817,555 or take any other action relevant thereto.

\$750,000 from General Stabilization Fund (Fund 932)

\$39,522 from Cemetery Lots (Fund 584)

\$5,000 from Cemetery Perpetual Care (Fund 910)

\$113,000 from Regional 911 (Fund 903)

\$68,112 from Technology Fund (Fund 520)

\$20,000 FY16 Harbor Dredging Feasibility Account 0196052-588118

\$10,554 FY18 Town Manager Recruitment Account 0196052-588151

No 2nd Needed Coming from Committee

Discussion

Amendments to Main Budget

Motion by the Finance Commission to Reduce following and move to the Town Council Reserve

Reduce Line 548100 Vehicle Fuel from \$110,000 to \$100,000	-\$10,000)
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Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by the Finance Commission to Reduce following and move to the Town Council Reserve

Reduce Line 543700 Vehicle Maintenance From \$40,000 to \$30,000 -(\$10,000)

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by the Finance Commission to Reduce following and move to the Town Council Reserve

Reduce Grants Sal. From \$47,500 to \$23,750	-(23,750)
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Discussion

Councilor Christopher respectfully opposes this as the town has been fighting for a Planner and would go with the Town Managers recommendation

Town Manager reports that the town has wanted a Planner and Grants Manager since he began his roll as Town Manager, intent is not to add a position but to shift funds to give the town what he thought they wanted. He is trying to consolidate funding "in house" to work with what the community wants. This could free up money for town if it has a grants manager

Councilor Flockhart feels planner roll is very important

Councilor Ruggiero is for the 6 mos. Planner

Motion Fails: 7-2

Voting For: President Boncore, Vice President Letterie

Voting Against: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino

Motion by the Finance Commission to increase Town Council Reserve Line 578100 from \$100,000 to \$120,000
by reducing Line 543700 Vehicle Maintenance From \$40,000 to \$30,000 +(\$10,000)
Reduce Line 548100 Vehicle Fuel from \$110,000 to \$100,000 +(\$10,000)

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie to decrease Town Council Reserve from \$120,000 to \$75,000 and increase Appropriation to School Budget by \$45,000

2nd by Councilor DeMarco

Motion Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie to decrease the following line items totaling \$65,000 and Increase Appropriation to School Budget by \$65,000

Employee Benefit School Line - \$25,000

Employee Benefit Town Line - \$20,000

Employee Benefit Retirement Line - \$20,000

2nd by Councilor Ferrino

Passed 7 Yes-2No

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Christopher, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore
Voting Against: Councilor Honan, Councilor LoConte

Motion by Vice President Letterie that the Town Council approve the transfer of \$37,500 from Regional Dispatch to the Health Dept. permanent employees....(See Attached Motions)

2nd by Councilor Ferrino

Motion Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by President Boncore to adopt FY21 Budget Main Motion as Amended

2nd by Councilor Flockhart

Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Rich Ferrino, Councilor Honan, Councilor LoConte, Vice President James Letterie, President Philip Boncore

Motion by Councilor Ferrino to move Budget items 14C through end, to Old Business with FY21 Budget Items

2nd by Councilor DeMarco

Motion Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Rich Ferrino, Councilor Honan, Councilor LoConte, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie the Town Council authorize the continuation of all revolving funds in accordance with General Laws, Chapter 44, Section 53E½.....(See Attached Motion)

2nd by Councilor DeMarco

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie Town Council vote to transfer \$55,000 from the Capital Stabilization Fund to the General Fund account entitled "FY21 Library Roof....(See Attached Motion)

2nd by Councilor DeMarco

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to transfer \$38,500 from the Capital Stabilization Fund to the General fund account entitled "FY21 WPG School Water Heater"..(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to appropriate \$10,335,415 the sums for the operation of the Water and Sewer Enterprise Fund budget for FY21(See Attached Motion)

2nd by Councilor Christopher

Motion Passed: 8-1

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Voting Against: Councilor LoConte

Motion by Vice President Letterie that the Town Council vote to appropriate \$362,366 the sums for the operation of the Harbormaster Enterprise Fund budget for FY21(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to appropriate \$460,000 the sums for the operation of the Ferry Enterprise Fund budget for FY21(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to appropriate \$342,956 the sums for the operation of the Recreation Enterprise Fund budget for FY21(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to appropriate \$323,466 the sums for the operation of the Rink Enterprise Fund budget for FY21(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie that the Town Council vote to transfer \$50,000 from the Building Maintenance Stabilization Fund to account (Building Maintenance)....(See Attached Motion)
2nd by Councilor DeMarco

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Councilor Flockhart to appropriate \$39,829 from the Capital Stabilization to a fund a study of Fort Banks Access Road update

2nd by Councilor DeMarco

Discussion

Motion Fails 5-4

Voting For: Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Ferrino, President Philip Boncore
Voting Against: Councilor Stephen Ruggiero, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Vice President James Letterie

Motion by Councilor DeMarco to vote for a Parking Pilot Program for resident stickers on Point Shirley...
(See Attached Motion)

2nd by Councilor LoConte

Discussion

Motion by Councilor Flockhart to table this motion

2nd by Councilor Honan

Discussion

This Parking Pilot Program will be continued and a joint meeting with the Public Safety Committee, Transportation Advisory and TSAC review.

Motion by Vice President Letterie that the Town Council uphold the revocation of the mooring permit to Charles Grace by Harbormaster Powers

2nd by Councilor Honan

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie to suspend the Senior Tax Work off for the FY21

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

NEW BUSINESS

Motion by Vice President Letterie to continue the Polling locations/New Voting Regulations and have the Town Clerk in the next Town Council Meeting to discuss

2nd by Councilor Ferrino

Motion Passed: 8-1

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Rich Ferrino, Vice President James Letterie, President Boncore
Voting Against: Councilor LoConte

Motion by Vice President Letterie to consider the contract with Odyssey Advisors an Emergency Motion

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Town Manager that the Town Council vote to accept the 4 yr. contract between the Town of Winthrop and Odyssey Advisors for Actuarial Services
2nd by Councilor Honan
Discussion

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie to consider the contract with Pitney Bowes an Emergency Motion

2nd by Councilor Honan

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Town Manager that the Town Council vote to accept the 5 yr. lease agreement between the Town of Winthrop and Pitney Bowes

2nd by Councilor Ruggiero

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by Vice President Letterie to refer to the Finance Committee that the Town Council vote to modify the General Fund Budgets to facilitate the June 30, 2020 closing of the FY20(See Attached Motion)

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

PUBLIC COMMENT

Nancy Dalrymple P6-Discusses her request of reconsideration on her request to not retire at 65 and had asked the Town Council to reconsider. She feels that she was not treated fair and it is not too late for the town to reconsider her request.

Council President disagrees on her comment that he sent her information that someone should be promoted. Also, he does not feel that he should reconsider due to the last vote on the original motion.

PUBLIC RELATIONS / UPCOMING EVENTS

-Please check town website for Committee Openings

-There is still time to complete your census, only 61.4% have responded. Community Benefits from your census being sent into the Town Clerks Office as soon as possible. Information Link www.2020Census.gov-Visit Win2030 survey from MAPC: https://mapc.az1.qualtrics.com/jfe/form/SV_esOJm2l5izZ98eV

ADJOURNMENT

Motion by **Vice President Letterie** to Adjourn at 10:34 pm

2nd by Councilor Flockhart

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President Jim Letterie, President Philip Boncore

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Handwritten Notes / Committee Openings Documents Roll Call Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Annual General Fund Operating Budget for Fiscal Year 2021
Motion ID: TCM20-036

Motion Details

Motion Type: Adoption of Annual General Fund Operating Budget for Fiscal Year 2021
Submitted by: Austin Faison, Town Manager
Date Submitted: 6/10/2020

Text of Motion

MOTION: In accordance with the Charter of the Town of Winthrop, I move that the Town Council vote to adopt the Town Manager's proposed annual General Fund budget for Fiscal Year 2021 as set forth in the Town Manager's revised submission dated May 26, 2020, inclusive of personnel salaries and operating expenses set forth therein, and that to meet said appropriations, the Town shall raise and appropriate and appropriate from the following other available funds the sum of \$53,817,555 or take any other action relevant thereto.

\$750,000 from General Stabilization Fund (Fund 932)
\$39,522 from Cemetery Lots (Fund 584)
\$5,000 from Cemetery Perpetual Care (Fund 910)
\$113,000 from Regional 911 (Fund 903)
\$68,112 from Technology Fund (Fund 520)
\$20,000 FY16 Harbor Dredging Feasibility Account 0196052-588118
\$10,554 FY18 Town Manager Recruitment Account 0196052-588151

6-16-20

Motion by the Finance Committee that in accordance with the Charter of the Town of Winthrop, I move that the Town Council vote to adopt the Town Manager's proposed annual General Fund budget for Fiscal Year 2021 as set forth in the Town Manager's revised submission dated May 26, 2020, inclusive of personnel salaries and operating expenses set forth therein, and that to meet said appropriations, the Town shall raise and appropriate and appropriate from the following other available funds the sum of \$53,817,555 or take any other action relevant thereto.

No 2nd Needed Coming from Committee

Discussion

Amendments to Main Budget

Motion by the Finance Commission to Reduce following and move to the Town Council Reserve
Reduce Line 548100 Vehicle Fuel from \$110,000 to \$100,000 -(\$10,000)

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Motion by President Boncore to adopt FY21 Budget Main Motion as Amended

2nd by Councilor Flockhart

Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Rich Ferrino, Councilor Honan, Councilor LoConte, Vice President James Letterie, President Philip Boncore



TOWN OF WINTHROP

OFFICE OF THE TOWN COUNCIL

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-1742

MOTION

Submitted By:

Date: 6-16-20

TEXT OF MOTION

MOTION: That the Town Council approve the transfer of \$37,500 from Account 0129056-569500 Regional Dispatch To account 0151051-511100 Health Dept. Permanent Employees for the new position to be included in the Health Department and adjust the current Health Dept. Directors Salary

Public Health Grant	\$ 8,000.00
CARES Act Funds July-Dec	\$22,000.00
Budget Appropriation Jan-Jun	\$22,000.00

Total	\$52,000.00
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Total Budget Transfer Requested is for:

New Position Jan-June	\$22,000.00
Director Salary Adjustment	\$15,500.00

Total	\$37,500.00
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6-16-20

Motion by Vice President Letterie that the Town Council approve the transfer of \$37,500 from Regional Dispatch to the Health Dept. permanent employees

2nd by Councilor Ferrino

Motion Passed 9-0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: FY21 Capital Project – Hyde Building Library Roof
Motion ID: TCM20-044
Amount: \$55,000
Funding Source: Capital Stabilization Fund

Motion Details

Motion Type: Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to transfer \$55,000 from the Capital Stabilization Fund to the a General Fund account entitled "FY21 Library Roof" for the replacement of the roof at the Hyde Building at the Library and any incidental or related costs thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
964	Capital Stabilization Fund	\$55,000	New	FY21 Library Roof	55,000

6/10/20 Capital Stabilization Fund Balance: \$2,350,456.99

Amount Requested : \$55,000.00

Capital Stabilization Fund Balance after motion approval: \$2,295,456.99

6-16-20

Motion by Vice President Letterie

2nd by Councilor DeMarco

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



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Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: FY21 Capital Project – William P. Gorman Fort Banks Water Heater

Motion ID: TCM20-043

Amount: \$38,500

Funding Source: Capital Stabilization Fund

Motion Details

Motion Type: Transfer

Submitted by: Austin Faison, Town Manager

Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to transfer \$38,500 from the Capital Stabilization Fund to the a General Fund account entitled "FY21 WPG School Water Heater" for the replacement of the hot water heater at the William P. Gorman Fort Banks Elementary School and any incidental or related costs thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
964	Capital Stabilization Fund	\$38,500	New	FY21 WPG School Water Heater	\$38,500

6/10/20 Capital Stabilization Fund Balance: \$2,388,956.99

Amount Requested : \$38,500.00

Capital Stabilization Fund Balance after motion approval: \$2,350,456.99

6-16-20

Motion by Vice President Letterie

2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Water and Sewer Enterprise Fund Budget for Fiscal Year 2021

Motion ID: TCM20-042

Motion Details

Motion Type: Adoption of Water and Sewer Enterprise Fund Budget for Fiscal Year 2021

Submitted by: Austin Faison, Town Manager

Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to appropriate the following sums for the operation of the Water and Sewer Enterprise Fund budget for fiscal year 2021:

Personnel and Benefits Costs	\$1,538,371
Operation and Maintenance	\$8,797,044
For a total of	\$10,335,415

And as funding therefor, that the Town vote to raise the \$10,335,415 as follows:

User Fees	\$10,335,415
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6-16-20

Motion by Vice President Letterie

2nd by Councilor Christopher

Motion Passed: 8-1

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

Voting Against: Councilor LoConte



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Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Harbormaster Enterprise Fund Budget for Fiscal Year 2021
Motion ID: TCM20-041

Motion Details

Motion Type: Adoption of Harbormaster Enterprise Fund Budget for Fiscal Year 2020
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to appropriate the following sums for the operation of the Harbormaster Enterprise Fund budget for fiscal year 2021:

Personnel and Benefits Costs	\$184,919
Operation and Maintenance	\$177,447
For a total of	\$362,366

And as funding therefor, that the Town vote to raise the \$362,366 as follows:

User Fees	\$362,366
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6-16-20

Motion by Vice President Letterie
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



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Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Ferry Enterprise Fund Budget for Fiscal Year 2021
Motion ID: TCM20-040

Motion Details

Motion Type: Adoption of Ferry Enterprise Fund Budget for Fiscal Year 2021
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to appropriate the following sums for the operation of the Ferry Enterprise Fund budget for fiscal year 2021:

Personnel and Benefits Costs	\$207,096
Operation and Maintenance	\$252,904
For a total of	\$460,000

And as funding therefor, that the Town vote to raise the \$460,000 as follows:

User Fees	\$149,000
Grants/State Aid	\$311,000

6-16-20

Motion by Vice President Letterie
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



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Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Recreation Enterprise Fund Budget for Fiscal Year 2021
Motion ID: TCM20-039

Motion Details

Motion Type: Adoption of Recreation Enterprise Fund Budget for Fiscal Year 2021
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to appropriate the following sums for the operation of the Recreation Enterprise Fund budget for fiscal year 2021:

Personnel and Benefits Costs	\$223,169
Operation and Maintenance	\$119,787
For a total of	\$342,956

And as funding therefor, that the Town vote to raise the \$342,956 as follows:

User Fees	\$342,956
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6-16-20

Motion by Vice President Letterie
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



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Austin Faison
Town Manager
Town Council Motion
June 10, 2020

Fiscal Year 2021

Motion Summary

Title: Adoption of Larsen Rink Enterprise Fund Budget for Fiscal Year 2021
Motion ID: TCM20-038

Motion Details

Motion Type: Adoption of Larsen Rink Enterprise Fund Budget for Fiscal Year 2021
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to appropriate the following sums for the operation of the Rink Enterprise Fund budget for fiscal year 2021:

Personnel and Benefits Costs	\$125,341
Operation and Maintenance	\$198,125
For a total of	\$323,466

And as funding therefor, that the Town vote to raise the \$323,466 as follows:

User Fees	\$323,466
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6-16-20

Motion by Vice President Letterie
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore

TOWN COUNCIL MEETING MINUTES OF JUNE 16, 2020 PAGE 6



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

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Austin Faison
Town Manager

Town Council Motion

June 10, 2020

Fiscal Year 2021

Motion Summary

Title: FY21 Preventative Maintenance Priority Projects
Motion ID: TCM20-0XX
Amount: \$50,000
Funding Source: Building Maintenance Stabilization Fund

Motion Details

Motion Type: Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: June 10, 2020

Text of Motion

MOTION: I move that the Town Council vote to transfer \$50,000 from the Building Maintenance Stabilization Fund to account 0119252-524100 (Building Maintenance) fund the following priority preventative maintenance projects listed below; or take any other action thereto.

\$5,000 for Elevator Piston Packing Repair (School Department/ATC)
\$10,000 for Replacement of Bathroom Faucets and Toilets (Police Department)
\$15,000 for Frost Building Carpeting (Library)
\$12,000 for Replace Rubber Stair Treads - Main Stairs (ATC / Winthrop Public Schools)
\$4,000 for Tree Removal / Clean-Up (Council On Aging)
\$4,000 for Removal of Partially-Collapsed Chimney (Fire Department)

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
965	Building Maintenance Stabilization Fund	\$50,000	01195252-542100	Building Maintenance	\$50,000

6/10/20 Building Maintenance Fund Balance: \$301,225.67

Amount Requested: \$50,000.00

Building Maintenance Fund Balance after motion approval: \$251,225.67

6-16-20

Motion by Vice President Letterie

2nd by Councilor DeMarco

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte-Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



TOWN OF WINTHROP OFFICE OF THE TOWN COUNCIL

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1742

MOTION

Submitted By: Council President Boncore

Date: 6-2-20

TEXT OF MOTION

MOTION: I move that the Town Council suspend the senior tax work off for this year due to safety reasons; or take any other action relative thereto.

6-16-20

Motion by Vice President Letterie
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore



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Austin Faison
Town Manager

Town Council Motion

June 11, 2020

Fiscal Year 2020

Motion Summary

Title: Year-End General Fund Inter-Budgetary Transfers
Motion ID: TCM20-047

Motion Details

Motion Type: General Fund Inter-Budgetary Transfers
Submitted by: Austin Faison, Town Manager
Date Submitted: 06/11/2020

Text of Motion

MOTION: I move that the Town Council vote modify the following General Fund Budgets to facilitate the June 30, 2020 closing of the FY2020 Fiscal Year; or take any other action relative thereto.

Funding Details

Budgetary Funding Source			Budgetary Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199857-578100	Reserve Fund Appropriations	35,900.00	0121051-511100	Police Personnel (Retro)	35,900.00
0132053-532500	Northeast Regional Voc	13,313.00	0132153-532400	Essex Agricultural School	32,347.00
0154357-577100	Payment to Veterans	47,895.23	0113553-530200	Audit	15,660.00
0193058-585106	Work Order System	2,180.00	0196052-588057	FY14 Receivership Derelict Properties	67,182.24
0149151-511100	Cemetery Personnel	10,000.00	0171159-591540	New School Interest	0.02
0115153-530400	Legal Services (Town Attny)	20,000.00	0111053-530200	Internal Audit (Town Council)	10,000.00
0119251-511100	DPW Building Maint Personnel	70,000.00	0111253-530400	Legal Services (Town Manager)	30,000.00
0113151-511100	Grants Personnel	15,000.00	0113553-530500	Consulting(A+F)	10,000.00
0191051-517510	GIC-Town	10,000.00	0116151-512005	Election Personnel	10,848.00
0191051-517500	GIC-Retiree	55,000.00	0142351-512120	Snow/Ice Manpower	33,856.22
0191051-517520	GIC-Schools	100,000.00	0142355-553201	Snow Removal Supplies	43,684.96
0117151-511100	Conservation Commission Personnel	13,085.44	0142557-574100	Property Insurance	45,000.00
0142051-511100	DPW Personnel	15,000.00	0182053-532200	Charter School	40,000.00
0196058-588187	FY20 Legal Judgement/Settlement	61,028.13	0121051-511100	Police Personnel (Settlement)	90,000.00
0129056-569500	Regional Dispatch	61,076.64	0122051-511100	Fire Personnel	65,000.00
	Total	\$529,478.44		Total	\$529,478.44

6-16-20

Motion by Vice President Letterie to refer to the Finance Committee
2nd by Councilor Ferrino

Motion Passed: 9 – 0

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Vice President James Letterie, President Philip Boncore