

TOWN COUNCIL MEETING MINUTES OF MARCH 9, 2021

Council President Boncore calls the meeting to order with the Zoom information.

ROLL CALL

Present: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Peter Christopher, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Council Vice President James Letterie, President Philip Boncore

MOMENT OF SILENCE

George Sennott
Virginia Wallace

1. PLEDGE OF ALLEGIANCE-Councilor Ferrino

2. MINUTES

4.a Approval of February 16, 2021 Minutes, as circulated

Motion By Councilor Ferrino

2nd By Councilor DeMarco

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Motion Passes 9-0

Approval of February 9, 2021 Ex. Session Mins. as circulated

Motion By Councilor Letterie

2nd By Councilor DeMarco

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Motion Passes 9-0

5. GENERAL INFORMATION & RECOMMENDATIONS

President Boncore thanks Meredith Hurley and Sen. Boncore for their help in getting the vaccinations going as quickly as possible. The Town has come out of the Red and it is in the Yellow showing progress.

6. PUBLIC HEARING Public Hearing Open

6.a Town Council transfer \$ 696,568.02 from Free Cash to the Capital Stabilization Fund

Motion by Councilor Letterie to Close Public Hearing

2nd by Councilor Ferrino

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Motion Passes 9-0

TOWN COUNCIL MEETING OF MARCH 9, 2021

Public Hearing Opened

Transfer \$447,047.10 from Free Cash to the General Stabilization Fund

Motion by Councilor Letterie to Close Public Hearing

2nd by Councilor Ferrino

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Motion Passes 9-0

Public Hearing Opened

Transfer \$48,510.48 from Free Cash to the Building Stabilization Fund

Motion by Councilor Letterie to Close Public Hearing

2nd by Councilor Ferrino

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Motion Passes 9-0

7. PUBLIC COMMENT

Jack Dowd P3-Comments on an item in old business 12 (d): 141 & 151 Pauline St. is transferred...

151 Pauline St. is the site of the School, this has always been owned by town.

141 Pauline St. this has been Ingleside park, school cannot transfer land they did not own.

Karin Chavis-Discusses the Trash Fee and it that it is not an option not to pay, it will allow a balance budget. A trash fee will be a likely possibility.

8. CORRESPONDENCE

Shannon Poulos would like the children back in school by April 5, 2021.

Alice Dewer...agrees with Trash Fee and town should pay.

9. COMMITTEE REPORTS

9.a Finance Committee

License Fee-Unfortunately due to the financial position town in, it cannot be allowed-Neg. recommendation from the Finance Committee.

Trash Fee- There will be a motion in Old Business, question about a Trash Fee for FY21
Tremendous Public input

Rules & Ordinance

Board of Health Tobacco Proposal and determined the Board's recommendation is under their jurisdiction.

Public Safety Committee

National Grid Petitions were addressed and will be voted on in Old Business.

Miller Field Committee

Councilor Letterie reports all up to date and on budget.

Fencing done, interior of field house going strong.all lockers and cubby's installed, Streeter installing sink and ice machine...Voke finishing metal railings...smaller jobs being completed....

Tennis courts have been demolished and consttructino is beginning...ongoing into the spring...estimated time of complete should be July 4th.

10. TOWN MANAGER REPORT

Town Manager reports that a fair amount of Town Hall staff are going to be back in Town Hall con 4-1-21 and having public hours, still trying to keep all safe.... dealing with how to go about letting the public have more access to the Town Hall

Director Hurley presents current update of Covid....Copy of full report on the Town Website or can be requested for view by calling 617-846-1742 x 1034.

Councilor DeMarco asks about the Library being open?

Town manager reports that a fair number of staff will be brought back on full time hours...staff discussion as to how and when and safe the library can be open to the public.

Town Manager mailers were sent out about Covid 19 resources and the town can offer a

Rental Relief program eff. 3-1-21....applications in process, have been able to help families in town. This program will run until the end of march...

Councilor DeMarco discusses the opening of the library...

Councilor Letterie...Library discussion...we do not have a definitve date of when it will be open. Town Manager- No not currently....

Town Manager-Town hall will be open 4-1-2021 for the staff.... we are still deciding on appointments for the public.

Ingleside Park...wants to confirm that weather is the only thing we are waiting on for the construction renovation of the playground.

Director Calla reports that Directgor Driscoll has been working with the CFO and they are working for the funding to get in plave and start constreuction.

CFO Freedman, we do have feedback, \$122,000 replacement repairs.

Equirpment might be covered under property insurance.

Everything covered but we have a \$50,000 deductible, we received @ \$72,000...Sean Driscoll is working with vendor on funding.

Our internet coverage is through Comcast...this can be a solution for the past interenet problems that we went through in terms of cyber security...previously we were not paying Comcast as a service provider, we will be revisiting this....

Councilor Letterie would like the Town Manager to start beginning in person meetings....

Town Manager-Discussions have been happening...it is not necessarily the Town Manager decision...we do not want to put other people at harm....

Councilor Ferrino requests update on surplus vehicles....

Steve Calla and Treasurer Monica Ford are still reviewing and being worked on....

Councilor Honan...she would rather be at home without a mask than sit in a meeting with a mask and some on zoom and some in person.

Council President reports that the School committee with 3 present and others on zoom was confusing and did not go well as for hearing people.

11. SCHOOL DEPARTMENT UPDATE

2-22-21 voted to put an alternative fall program...football...volleyball and soccer...
ADA approved...

3-8-21 Voted to bring K-5 full time back to school. Table middle and high school until the next meeting, Middle School should be able to go back by 4-28-21.

Councilor DeMarco ...his understanding is that the decision will be K-5 will go back April 5 and Middle school 4-28th his concern is with the High school kids who have not been in full time school for over a year.... that is an emergency....Asks. School committee to send our kids back to school....

12. OLD BUSINESS

National Grid Petition: #28198398-Madison Ave

Motion by the Public Safety Committee grants permission to excavate Madison Ave. and to run and maintain electric conduits together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity while maintaining all safety conditions for vehicular and pedestrian traffic and replacing the pavement using an infrared process at the expense of National Grid.

No 2nd Needed.

Roll Call

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Against: Councilor LoConte,

Motion Passes 8-1

National Grid Petition: #29672419-Bowdoin St.

Motion by the Public Safety Committee that the petition by National Grid and Verizon, Inc. be denied permission to install a new pole on Bowdoin St. until substantial progress has been made by Fall 2021 to remove all double poles in the Town of Winthrop at which time an additional pole on Bowdoin St. will probably be unnecessary.
No 2nd Needed.

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Vice President Christopher,

President Boncore

Motion Passes 9-0

TOWN COUNCIL MEETING OF MARCH 9, 2021

DPW Director Calla did have conversation with National Grid and agrees this should be denied and national Grid return with another petition.

National Grid Petition: #29993191-Winthrop St.

Motion by the Public Safety Committee grants permission to National Grid to excavate Winthrop St. and to run and maintain underground electric conduits together with sustaining and protecting fixtures as it may find it necessary for the transmission of electricity while maintaining all safety conditions for vehicular and pedestrian traffic and replacing the pavement using infrared process at the expense of National Grid.

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Against: Councilor LoConte,

Motion Passes 8-1

Propose a Trash Fee-This will be going back to the Finance Committee for review.

Councilor Letterie reports that any information relative to the budget is time sensitive.

Discussion on the budget and how this deficit will fit into the budget.

Council President requests to keep this on the agenda for next meeting.

Councilor Letterie asks if there is a valid signed contract.

Town Manager reports that he is not legally allowed to sign a contract until the funding is allocated.

Motion from the Finance Committee with a positive recommendation that the Town Council transfer \$ 696,568.02 from Free Cash to the Capital Stabilization Fund.... (See Attached Motion)

No 2nd Needed.

Roll Call

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Against: Councilor LoConte,

Motion Passes 8-1

Motion from the Finance Committee with a positive recommendation that the Town Council transfer \$447,047.10 from Free Cash to the General Stabilization Fund.... (See Attached Motion)

No 2nd Needed.

Roll Call

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Against: Councilor LoConte,

Motion Passes 8-1

Motion from the Finance Committee with a positive recommendation that the Town Council transfer \$48,510.48 from Free Cash to the Building Stabilization Fund.... (See Attached Motion)

No 2nd Needed.

Roll Call

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Against: Councilor LoConte,

Motion Passes 8-1

13. NEW BUSINESS

Vice President Christopher refers the following to the Finance Committee for Recommendation

Motion to transfer \$506,163 from General Stabilization Fund to appropriate funding for new trash contract.

Motion to transfer \$29,000 from Water/Sewer retained earnings for water rate and water loss study.

Motion to transfer \$10,460 from Water/Sewer retained earnings for remote water monitoring equipment.

Town Council Vote to Increase Retirees Cost of Living from \$12,000 to \$13,000

Proposed Trash Fee

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Vice President Christopher,
President Boncore-Temporarily absent
Motion Passes 8-0

Council President refers the following to the Rules & Ordinance for their recommendation.

Town Council vote to Accept recommendation from TSAC/Park St.

Town Council to Address Discussion of Parking / TSAC

Town Council to Address Report from TSAC/Pt. Shirley Res. Parking
Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Vice President Christopher,
President Boncore-
Motion Passes 9-0

14. PUBLIC COMMENT

Julie Barry Addresses the fact of not opening buildings. It is time to open the library, if all retail stores can be open, the library can too, it is a tremendous help to our children.

Town Hall may not have been open, but they were addressing the public.

Disagrees with President Boncore, thought School Committee meeting went well with in person and zoom.

To compare the Town of Winthrop to Texas is irresponsible.

As far as schools being open.... all our children should be going back to school on April 5th, including the high school students.

Shannon Poulos-Reads her entire letter written for correspondence.

Only 1 Town Council made a comment at the School Committee Meeting. It is time to put pressure on the School Committee to get our children back in school.

Council President reiterates he wants kids back in school but must follow Governor's orders.

Wendy Millar Page-Takes notes at most meetings she attends...feels that certain discussions come out very unprofessional.

States the School Committee Meeting was terrible and could not be heard.

Karin Chavis going back to the budget.... discusses the funds to hopefully have a balanced budget. Certain deficits \$933,633 is what we are staring our FY22 budget. Are there more surprises that will be added to this budget? All these figures of line.

Kathleen Cappuccio-Follow up with Councilor Lotteries' statement that process is irrelevant, it is not.... she has been asking for certain documents and at this time the trash contract expired June 30, 2020.... where is contracting between the town and Capitol Waste for June 30, 2020 until July 1, 2021. Would like this document.

Back to New Business

Motion by Council President Boncore to appoint Matthew Gorzkowicz to the Citizens Finance Committee

2nd by Councilor DeMarco

Discussion

Councilor Letterie did not receive application and will not vote.

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Honan, Councilor LoConte, Vice President Christopher, President Boncore-

Against: Councilor Letterie, Councilor Ferrino

Motion Passes 7-0

Councilor DeMarco did have a town hall meeting that was good to hear from the public. Also had an Appointments, Commission and Committee meeting for the town council employees. He asks that the schools be open for all our children-including the High School students

15. PUBLIC RELATIONS / UPCOMING EVENTS

15.a Immediate Committee Openings for Airport Hazards Committee,
Commission for Diversity, Inclusion and Community Relations, Winthrop Planning
Board, Citizens Finance & TSAC

Thanks, Meredith Hurley, and her team for the home visits of covid vaccination.

16. ADJOURNMENT

Motion by Councilor Letterie to adjourn at 8:42 PM

2nd by Councilor DeMarco

Voting For: Councilor Stephen Ruggiero, Councilor Barbara Flockhart, Councilor Rob Demarco, Councilor Letterie, Councilor Tracey Honan, Councilor Nick LoConte, Councilor Rich Ferrino, Council Vice President Peter Christopher, President Philip Boncore

Voting Against: None

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Handwritten Notes / Committee Openings Documents Roll

Call Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist

Questions contact – Socrates Perez 781-388-5231

Petition of the Massachusetts Electric Company d/b/a National Grid
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To City Council of Winthrop, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: Madison Ave - Winthrop - Massachusetts.

The following are the streets and highways referred to:

Plan #28198398 Madison Ave - National Grid to install beginning at a point approximately 220 feet northeast of the centerline of the intersection of Winthrop St and continuing approximately 240 feet in a northwest direction. Install 2-4" conduits from pole 1320 approximately 5ft towards 30 Madison Ave.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a National Grid
BY Robert Coulter
Engineering Department

Dated: September 1, 2020

Questions contact – Ben Fisk 781-907-4447

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Winthrop, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Bowdoin St - National Grid to install 1 JO Pole. Installing new pole # 1311-50 on Bowdoin St.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Bowdoin St - Winthrop - Massachusetts.

No. 29672409 September 2, 2020

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY Robert Coulter
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

Questions contact - Socrates Perez 781-388-5231

Petition of the Massachusetts Electric Company d/b/a National Grid
OF NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To City Council of Winthrop, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: Winthrop St - Winthrop - Massachusetts.

The following are the streets and highways referred to:

Plan # 29993191 Winthrop St - National Grid to install beginning at a point approximately 340 feet southeast of the centerline of the intersection of Metcalf Sq. and Winthrop St and continuing approximately 100 feet in a southeast direction. Install 2-4" conduits in concrete encased approximately 100' from existing manhole 127 to existing pole 561. Install 2-4" conduits in concrete encased approximately 100' from existing manhole 120 to proposed transformer at 233 Winthrop St.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a National Grid
BY Robert Coulter
Engineering Department

Dated: November 23, 2020



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

February 10, 2021

Fiscal Year 2021

Motion Summary

Title: Transfer to Capital Stabilization
Motion ID: TCM21-014
Amount: \$696,568.02
Funding Source: Free Cash

Motion Details

Motion Type: Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: 02/10/21

Text of Motion

MOTION: I move that the Town Council vote to transfer \$696,568.02 from Free Cash to the Capital Stabilization Fund in accordance with Town Council Policy; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199052-596000	Transfer Out	\$696,568.02	9644-497100	Transfer In	\$696,568.02

Capital Stabilization Balance before pending Motion: \$2,300,243.70
Motion Pending: \$696,568.02
Balance: \$2,996,811.72



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Austin Faison
Town Manager

Town Council Motion

February 10, 2021

Fiscal Year 2021

Motion Summary

Title: Transfer to General Stabilization
Motion ID: TCM21-0013
Amount: \$447,047.10
Funding Source: Free Cash

Motion Details

Motion Type: Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: 2/10/2021

Text of Motion

MOTION: I move that the Town Council vote to transfer \$447,047.10 from Free Cash to the General Stabilization Fund in accordance with Town Council Policy; or take any other action there to.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199052-596000	Transfer Out	\$447,047.10	9324-497100	Transfer In	\$447,047.10

General Stabilization Balance before pending Motion: \$2,266,350.75
Motion Pending: \$ 447,047.10
Balance: \$2,713,397.85



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Austin Faison
Town Manager

Town Council Motion

February 10, 2021

Fiscal Year 2021

Motion Summary

Title: Transfer to Building Maintenance Stabilization
Motion ID: TCM21-015
Amount: \$48,510.48
Funding Source: Free Cash

Motion Details

Motion Type: Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: 2/10/21

Text of Motion

MOTION: I move that the Town Council vote to transfer \$48,510.48 from Free Cash to the Building Stabilization Fund in accordance with Town Council Policy; or take any other action there to.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199052-596000	Transfer Out	\$48,510.48	9654-497100	Transfer In	\$48,510.48

Building Maintenance Stabilization Balance before pending Motions: \$ 251,489.52
Motion Pending: \$48,510.48
Balance: \$ 300,000.00



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OFFICE OF THE TOWN MANAGER

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Austin Faison
Town Manager

Town Council Motion

March 3, 2021

Fiscal Year 2021

Motion Summary

Title: New Trash Contract Appropriation – Transfer from General Stabilization
Motion ID: TCM21-016
Amount: \$506,163.00
Funding Source: General Stabilization

Motion Details

Motion Type: Budgetary Transfer
Submitted by: Austin Faison, Town Manager
Date Submitted: March 4, 2021

Text of Motion

MOTION: I move that the Town Council vote to Transfer \$506,163.00 from General Stabilization Fund to appropriate for the updated cost of the Town's fiscal year 2021 waste removal contract; or take any other action relative thereto;

Funding Details

For Internal Reference Only

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
9325-595000	General Stabilization	\$506,163		Waste Removal Contracts 0142552-529200	\$506,163



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Austin Faison
Town Manager

Town Council Motion

March 3, 2021

Fiscal Year 2021

Motion Summary

Title: Water Loss Audit and Water Rate Study
Motion ID: TCM21-017
Amount: \$29,000
Funding Source: Water/Sewer Fund Retained Earnings

Motion Details

Motion Type: Transfer from Reserve
Submitted by: Austin Faison, Town Manager
Date Submitted: March 3, 2021

Text of Motion

MOTION: I move that the Town Council vote the Use of Retained Earnings, Water/Sewer Fund, in the amount of \$29,000 for the costs associated with a water loss audit and water rate study or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
901-359000	Retained Earnings Unreserved Fund	\$29,000	90145053- 530500	Consulting	\$29,000

Accounts Impacted

Harbormaster/Waterways Retained Earnings 901
Starting Balance 7/1/2020 \$623,721
Balance as of: 3/3/2021 \$ 29,000

Projected Balance After Motion \$594,721



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Austin Faison
Town Manager

Town Council Motion

March 3, 2021

Fiscal Year 2021

Motion Summary

Title: Remote Monitoring System
Motion ID: TCM21-012
Amount: \$10,460
Funding Source: Water/Sewer Fund Retained Earnings

Motion Details

Motion Type: Transfer from Reserve
Submitted by: Austin Faison, Town Manager
Date Submitted: March 3, 2021

Text of Motion

MOTION: I move that the Town Council vote the Use of Retained Earnings, Water/Sewer Fund, in the amount of \$10,460 for the purchase and installation of a remote water distribution monitoring system; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
901-359000	Retained Earnings Unreserved Fund	\$10,460	90145052- 524108	Repair/Maintenance	\$10,460

Accounts Impacted

Harbormaster/Waterways Retained Earnings 901
Starting Balance 7/1/2020 \$634,181
Balance as of: 3/3/2021 \$ 10,460

Projected Balance After Motion \$623,721

Draft motion for Winthrop Town Council

To see if the Council will vote to approve the Winthrop Retirement Board's vote to increase the cost of living base from \$12,000.00 to \$13,000.00 consistent with the provision of Section 19 of Chapter 188 of *the Acts of 2010*.

Background

Currently, a cost of living adjustment (COLA) is made annually on the first \$12,000 of annual retirement income. This increase is based on the annual change in the Consumer Price Index (CPI), but not more than 3%. If the CPI is less than 3%, the Retirement Board may vote an increase up to 3%.

Attached is the funded status from the most recent valuation (January 1, 2019) of the plan and the current funding schedule. This information includes an assumption that future COLAs will be granted at 3% on the first \$12,000 of annual retirement income.

It is estimated (based on a study by the Board's actuary) that an increase in the COLA base from \$12,000 to \$13,000 would increase liability by about \$500,000. Under the current funding schedule (4% annual increasing contribution and a target date to pay off the unfunded liability by FY2030), this is estimated to increase the Town's FY2022 contribution by about \$60,000, increasing to \$80,000 in FY2030. In FY2031, the increase in contribution would be about \$18,000, increasing, under the actuary's current assumptions, by 4.5% per year going forward.

It is important to note that all projections (including the FY2030 target date for funding the current shortfall) are subject to change based on actual experience (investment, demographic)

The change to a \$13,000 base would be permanent.

Currently, approximately 75% of the state's retirement systems use a COLA base of at least \$13,000.

Winthrop Retirement System
January 1, 2019 Actuarial Valuation

Total appropriation increasing 4.0% until FY29 with final amortization payment in FY30

Fiscal Year	Normal Cost	Net 3(8)(c)	Amort. of UAL	Amort. of 2003 ERI	Total Cost	Unfunded Act. Liab.	Total Cost % Increase
2020	1,735,432	230,000	1,631,784	53,232	3,650,448	14,826,614	
2021	1,813,526	230,000	1,752,940		3,796,466	14,081,607	4.0%
2022	1,895,135	230,000	1,823,189		3,948,325	13,212,581	4.0%
2023	1,980,416	230,000	1,895,841		4,106,258	12,208,393	4.0%
2024	2,069,535	230,000	1,970,973		4,270,508	11,057,042	4.0%
2025	2,162,664	230,000	2,048,664		4,441,328	9,745,601	4.0%
2026	2,259,984	230,000	2,128,997		4,618,981	8,260,156	4.0%
2027	2,361,683	230,000	2,212,057		4,803,741	6,585,732	4.0%
2028	2,467,959	230,000	2,297,931		4,995,890	4,706,214	4.0%
2029	2,579,017	230,000	2,386,709		5,195,726	2,604,270	4.0%
2030	2,695,073	230,000	264,201		3,189,274	261,256	-38.6%
2031	2,816,351	230,000			3,046,351	0	-4.5%

All amounts assume payments will be made September 1 of each fiscal year.
Normal cost includes expenses of \$450,000 and is assumed to increase 4.5% each year.
FY20 appropriation was maintained at the same level as the prior schedule.

Winthrop 2019 Valuation Results and Comparison to 2017 Valuation

	1/1/19	1/1/19	1/1/17
Investment Return Assumption	7.00%	7.25%	7.25%
	Revised mortality		
Number of Members on Valuation Date			
1. Active Members	260	260	267
2. Vested Terminated Members	5	5	5
3. Retired Members and Survivors	<u>196</u>	<u>196</u>	<u>182</u>
4. Total	461	461	454
Total Regular Compensation of Active Members	13,204,268	13,204,268	12,853,218
Average Compensation	50,786	50,786	48,139
Total Normal Cost	2,356,347	2,230,909	2,122,524
Expected Employee Contributions	<u>1,148,291</u>	<u>1,147,327</u>	<u>1,086,498</u>
Net Employer Normal Cost	1,208,056	1,083,582	1,036,026
Actuarial Accrued Liability			
Actives	41,656,985	40,074,215	41,941,256
Vested Terminated Members	1,288,955	1,254,605	657,569
Non-Vested Terminated Members	238,212	238,212	156,070
Retirees and Survivors	<u>42,226,433</u>	<u>40,690,742</u>	<u>32,851,203</u>
Total Actuarial Liability	85,410,585	82,257,774	75,606,098
Actuarial Value of Assets	71,085,354	71,085,354	61,095,218
Unfunded Actuarial Liability (Actuarial Value)	14,325,231	11,172,420	14,510,880
Funded Ratio (Actuarial Value)	83.2%	86.4%	80.8%
Market Value of Assets	69,076,029	69,076,029	59,926,887
Unfunded Actuarial Liability (Market Value)	16,334,556	13,181,745	15,679,211
Funded Ratio (Market Value)	80.9%	84.0%	79.3%
Actuarial Value/Market Value	102.9%	102.9%	101.9%



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5548

Austin Faison
Town Manager

Town Council Motion

December 29, 2020

Fiscal Year 2021

Text of Motion

MOTION: That the Town Council accept the recommendation of the Transportation Safety Advisory committee from their December 16, 2020 meeting to make Terrace Avenue a one-way street between Park Avenue and Cottage Avenue by amending section 10.24.010 of the town ordinances titled "Schedule of one-way streets" as follows:

Insert the following line into the table:

Name of Street	Location
Terrace Avenue	From Park Avenue to Cottage Avenue



MEMORANDUM

TO: Austin Faison, Town Manager
From: Michael Diluiso, Acting TSAC Chair
RE: Use of On-Street Parking to Supplement the Needs of Developments
Date: March 3, 2021

At the November 18, 2020 meeting of the Transportation Safety Advisory Committee, an agenda item was discussed regarding the possibility of eliminating parking on a section of Shirley Street between Veterans Road and Hawthorn Avenue. The committee held a public hearing on February 17, 2021 on a proposal to either eliminate that parking, or to make that portion of Shirley Street a one-way street. As part of that initial discussion in November, a recommendation was made by a member of the committee to reach out to the Planning Board and Zoning Board of Appeals in an effort to mitigate some of these issues going forward. The committee asks that this be passed on to both boards, the Town Planner, and the Town Council after your review.

During the committee's discussion at the November meeting, several concerns were identified. While the committee was specifically discussing the conditions along this section of Shirley Street, similar conditions exist in many other areas of town. The committee mentioned that it is possible that these conditions are simply coming to our attention now due to the ongoing Covid-19 pandemic. Vehicles that would normally be gone during the day while residents are at work are now remaining on the street. As a result, we are able to see conditions during the day when we are working in our official capacities that may have previously existed only in the nighttime hours when we weren't around to see them. While neighborhood parking issues are nothing new in Winthrop, the committee thinks it is necessary to examine some of these issues in the future.

The committee realizes that a development was recently approved for this area that requires the use of on-street parking in order to meet the potential needs of its occupants. While we are not looking to change this or any previous decisions that have been made in this regard, we are asking that things be looked at differently moving forward. It would be beneficial to all involved if the ability of a neighborhood to absorb the additional parking needs was taken into consideration as part of the process.



MEMORANDUM

TO: Austin Faison, Town Manager

From: Michael Diluiso, Acting TSAC Chair

RE: Report on the Summer 2020 Point Shirley Resident Parking Pilot

Date: March 3, 2021

As you may recall, the Transportation Safety Advisory Committee was asked to review the Point Shirley resident parking pilot that was in effect during the summer of 2020. This item was on the agenda for five TSAC meetings, including two public hearings to solicit public input. Additionally, the committee solicited written public comment through late December. This document is prepared as a report of that input, the discussion of the committee, and the conclusions and recommendation the committee came to as a result. The committee asks that this report be forwarded to the Town Council after your review.

At the outset, it is important to note that TSAC was not involved in preparing the pilot program. Instead, it was handled by the Council's Public Health and Safety Committee. However, several members of TSAC were involved in the implementation of the program in their individual roles outside of the committee. It is also important to remember that the pilot allowed for all Winthrop residents to park within the restricted area, not just residents of Point Shirley.

Overview of Pilot

The following information was presented at the outset of the hearings, and is a short review of the pilot program, ticketing efforts, and the public comment process.

*Attach
2-2-21*