

TOWN COUNCIL MEETING MINUTES OF JULY 20, 2021

President Boncore Opens Meeting to order at 7:00 PM, with the Zoom information

ROLL CALL

Present: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, President Boncore
Absent: Vice President Christopher

PLEDGE OF ALLEGIANCE

Councilor Letterie

MINUTES

Motion by Councilor Letterie to accept Minutes of July 6, 2021
2nd by Councilor Honan
Passed Unanimously

Motion by Councilor Letterie to accept Executive Session Minutes of July 6, 2021
2nd by Councilor Honan
Passed Unanimously

**CORRECTION
8.3-2021*

GENERAL INFORMATION AND RECOMMENDATIONS

Termination agreement with Austin Faison:

Council President reports on the Separation Agreement that was signed by Town Manager Faison and Council

President Boncore effective immediately.

Austin stated he has been grateful to work with Winthrop Covid 19 was a hardship and thanks all Town employees and Town Council. Council President thanks him for his contributions to the town and good luck in the future....

Citations:

Conservation Committee Members
Melissa Kaiser
Julia Howington

Board of License

Marc Chapdelaine
Rich Ackerman

Council President reports that we have had a Covid bump up with having 9 cases...hoping people will get vaccinated sooner than later.

PUBLIC HEARINGS

Public Hearing Open:

Town Council Appropriate \$80,000 EB Newton / Clock Tower Repairs

Councilor Letterie reports this is coming from the Finance Committee with a Positive Recommendation.

Public Hearing Closed

Public Hearing Opened:

Town Council Transfer \$155,000 from Salary Reserve to Fire Dept. Budget/Collective Bargaining

Councilor Letterie reports this is coming from the Finance Committee with a Positive Recommendation.

Public Hearing Closed

PUBLIC COMMENT

None

CORRESPONDENCE

Received several emails towards the school of reopening the DEI Website
Karin Chavis-letter on the dog park and golf shed

COMMITTEE REPORTS

Finance Committee

Town Council Appropriate \$80,000 EB Newton / Clock Tower Repairs
Town Council Transfer \$155,000 from Salary Reserve to Fire Dept. Budget/Collective Bargaining
Both motions have a positive recommendation and will be discussed under old business

Dog Park and Golf Shed....RFP is higher than expected...does not want to give authority yet without more review.... have 60 days for current bid. They cannot lesson the footprint of the shed, mainly as the shed packet has been purchased. It is in agreement that in terms of building projects, this bid may only come back higher. Finance Committee did not come out with a vote and will leave to the Town Council.

Appointments, Committee and Commission

Most committees have been meeting on a regular basis and they will report to make sure all committees are meeting as they should.

TOWN MANAGER REPORT

Interim Town Managers first order of business is that Chief Paul Flanagan has given his resignation effective Sept. 30, 2021. He retires with 43 years of service. Interim Town Manager reports it has been an honor and pleasure working with Chief Flanagan.

Ingleside Park update...has been delayed due to the rain. This week is committed, and all equipment is in.

Interim Superintendents Intern Paul Manganaro offers a presentation on the Ferry and its current financials.

Unfortunately, the Ferry is not doing well financially and not holding its own as an Enterprise Fund.
SEE ATTACHED COPY OF REPORT

There is \$30,000 in reserve left for the Ferry. Interim Town Manager cannot run an account in the deficit. He is asking the Town Council to advise and is hopeful we do get grant funding for the Ferry. We unfortunately are not an expert in Ferry Marketing.

Councilor Flockhart-Asks if we have determined who uses the Ferry? Has it brought in tourist?
Interim Town Manager-No not really tourist some charter use...Harbor Tours... \$9,000
Commuter Package from Winthrop highest revenue.

Interim Town Manager reiterates that the Ferry must be used as Transportation for any grant funding:

Councilor Ferrino-Would the Arpa money help with loss revenue of this Enterprise Fund?

Interim Town Manager asks, do we want to lose on this? First Public Health must be managed
Second is the infrastructure and capital plan....

We don't want to start using one time money for reoccurring cost...what would we do next year?

Community has other needs:
What streets need to be reclaimed
Sidewalk Budget was reduced
Make sure kids get caught up on reading....

Councilor Ferrino states that the Ferry ran during Covid, abbreviated schedule...and looked at revenue previously, and did not note those in presentation....

Interim Town Manager reiterates that the Ferry has never been closed to breaking even without grant money???

Councilor Letterie thanks Paul for the presentation and when you break down to people and money, the numbers are very low...we put \$500,000 for the first 3 ½ years....it has been an incredible loss....

It would have been a great service....and with covid the people are not there to use Ferry....

Tough decision must be made, but better to do now....

Interim Town Manager states, Ferry Engine was \$100,000 2 years ago and we have no reserves for emergencies

Councilor Ruggiero-Very disappointing but thinks we must keep in mind Summer Tunnel will be closed all next year...was this taken into consideration? Will this increase commuter rate?

Interim Town Manager, states that when talked to DOT, yes did discuss Summer tunnel closure...did not include in data but looked at reflection of train stations in Quincy being closed to compare...

Interim Town Manager asks to please understand his position...if 0 dollars and no commitment, we are in a tough position.... even a letter stating we may get funding, but we've received nothing....do not want to close but want to keep an eye on this subject....

Councilor Ferrino: At what point do we have to cut off?

Interim Town Manager-Would have to reimburse with commuter package...
\$30,000 left in reserves and burning about \$5,000 a week

Councilor DeMarco asks if any contractual obligations to Quincy
Interim Town Manager-N0

Public Health Update

Public Health Director Hurley hard at work with EBNHC Public Peace Circle

Interim Town Manager will be at temple tomorrow night with FBI, who has most trauma and how we can help step by step, Town Council, congregation.... community public open

Water rate will be set in August....Abrams Group is stating .99 cent increase.... Interim Town Manager in agreement with Dick Hingston it can be .63 cents

Cannot borrow until 2030 from MWRA....this increase will
Information sheet will be out and information on why rate is increasing...

Miller Field and Tennis Courts. Interim Town Manager asks, what is Town Council decision on
Who is going to have custody and control over Millers Field?
School should take back over

Who is going to have custody and control over Tennis Courts?
Interim Town Manager feels town should keep control under Parks & Rec

Superintendent Howard has been involved with Miller Field and feels possession of the field should be put back under the school...

Vote taken once completed it is the intent of town to return field to school.... schools will not pay for open field for public, but this can be discussed

Superintendent Howard: Tennis Courts....agrees that the town can continue to handle and during school hours, tennis people have the rights prior to public....

Parks & Rec. Director Driscoll agrees with all, as for Tennis courts...same type of system as Ingleside, would have to have more keys made.... keys a little expensive.... will need help next year...

Councilor Letterie...reports that minor punch list on Miller Field and very small punch list of tennis courts...

Working on FY23 Budget...have Steve (CFO interim) told dept. to be prepared to submit budgets in October

SCHOOL COMMITTEE

Superintendent Howard reports on School Committee meeting

Working on final close past schools yrs. budget...one important thing is based on end of yr. had a lot of work to look at target points for students...

Added positions: being funded by state:

Reading position....it has been a difficult year through zoom

1 & 2 grade...lesson class size

Social emotional

Nursing

Will need years to recover from covid....

Can't change the past but can look forward to the future...

New business manager started too today....

Councilor Letterie thanks and best wishes to Susan Eccles in her retirement....

She is staying on to help train...

Councilor Flockhart state a very informative....

Asks about the DEI Website....

Superintendent Howard explains this is the school's oversight not the Towns but will share....

This is a project in motion....

Public has the right to express themselves.... the Town Manager & Town Council has no jurisdiction on the school's website....no disrespect and is trying to explain

Diversity, Equity, and Inclusion Team opened this website....resource page for families for positive step to moving

Not designed for demanded read and not teaching students.... agreed to post info free of political content and inclusive for all.

After posting first time, missed some of the content that had political tone in it, due to this

Superintendent Howard paused web page and take deeper looks and make sure content understand that access would be provided once this is reviewed...

Intent was to provide resource for people to voluntarily access and expand their own knowledge base.... Did something good and is now becoming an issue....

These people do not work in the summer but since the June 26th tragedy, they have been and helping....

This resource page does not have to be clicked on; it is simply available.... when a mistake is made, and something is brought to your attention you do the right thing and make sure it is correct.... this is reason for a pause...but it should not be a political discussion....

Will be back up and running when she decides it will be....

OLD BUSINESS

Motion by Council President Boncore that the Town Council, according to the Winthrop Charter Section 4.4 (b) accept the appointment by him of Terence Delehanty as Interim Town Manager for a period of 90 days beginning July 27, 2021, until October 26, 2021.

2nd by Councilor Letterie

Discussion

Council President states Interim Town Manager's original 90 days, expires prior to our next meeting, this needs to be done tonight.

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, President Boncore

Absent: Vice President Christopher

Motion Passes: 8-1

Motion by the Finance Committee with a positive recommendation that the Town Council Appropriate \$80,000 EB Newton / Clock Tower Repairs.... (See attached motion)

No 2nd Needed

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, President Boncore

Absent: Vice President Christopher

Motion Passes: 8-1

Motion by Councilor Letterie to accept the Dog Park / Golf Shed bid.... (See attached motion)

2nd by Councilor DeMarco

Discussion

Councilor Ferrino states that he had a conversation with Conservation and that there was no sign off from the Conservation Committee, both must be signed off on prior to the bid being sent out and accepted.

Councilor Ferrino would like this determined prior to any RFP's being signed.

Contract will not be signed until the Order of Conditions are sent by Conservation, which has been signed off by the committee

Councilor Ferrino amends motion to pending the verification of the Conservation Order of Conditions that construction will not begin

2nd by Councilor DeMarco

Passed Unanimously

Main Motion directs Interim Town to accept a bid on the Dog Park / Golf Shed

Passed Unanimously

Flag Policy....continued

NEW BUSINESS

Council President refers to the Capital Assets Committee the Management of Miller Field and Tennis Courts

Council President refers to the Finance Committee that Winthrop Foundation Funding be distributed per the Town Charter... (See attached motion)

PUBLIC COMMENT

Karin Chavis congratulates Chief Flanagan....

As far as Ferry is concerned, she has not agreed for years with this Enterprise Fund as it has never ran in the black, always the red.

The new water rate will be \$24.28

There might be some money in the SBAC that could help with keys and locks with parks and rec with Tennis courts and keys.

In reference to the Golf Course Shed, the golf course should be required to help pay for this shed. The old shed was in terrible shape. They are getting something that is 100% better than what was there.

Diane Sands-Agrees with Karin on the golf course. She believes the golf course should be held responsible for some sort of payment for this shed, since they are in the arrears to the town and owing so much money, she continues to review their contract.....what is the golf course doing to help the towns people?

Asks how many laws suits the Town currently have pending?

The Town Manager does have the full authority over any town property and is allowed to sign contracts, as with the golf course.

We can enter into an agreement with anyone that owes taxes in the town, businesses, or residents.

Public Comment Closed

PUBLIC RELATIONS / UPCOMING EVENTS

- o Winthrop Peace Circle-July 26th, 6-9PM, Senior Center
- o Arbor Party-Fundraisers for Trees/ E.B. Newton Cultural Center Aug. 7, 2021 (1-4 PM)
- o Councilor Letterie will have a P2 Meeting in the Harvey Room 6-8PM
- o Meat Market Appreciation Night Aug. 4, 2021, 5:30-8PM

ADJOURNMENT

Motion by Councilor Letterie to adjourn at 8:45 PM

2nd by Councilor Ruggiero

Motion Passed

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting: Handwritten Notes / Committee Openings Documents Roll Call Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

June 10, 2021

Fiscal Year 2022

Motion Summary

Title: FY22 Capital Projects – EB Newton Clock Tower Repairs

Motion ID: TCM21-037

Amount: \$80,000

Funding Source: Fund Balance

Motion Details

Motion Type: Appropriate

Submitted by: Terence Delehanty, Interim Town Manager

Date Submitted: June 10, 2021

Text of Motion

MOTION: I move that the Town Council vote to appropriate \$80,000 from the EB Newton Fund Balance to a new account entitled "FY22 Clock Tower Repairs" for repairs to the EB Newton Clock Tower; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
724	EB Newton Revolving Fund	\$80,000	New	FY22 Clock Tower Repairs	\$80,000*

6/10/21 EB Newton Fund Balance: \$175,043.78

Amount Requested: \$ 80,000.00

EB Newton Fund Balance after motion approval: \$ 95,043.78

Motion by Councilor Ferrino to amend this amount to \$80,000 for the EB Newton Clock Tower Repairs

2nd By Councilor Letterie

Discussion

Vote on Amendment to increase amount from \$19,500 to \$80,000.

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor LoConte, Councilor Ferrino, Council Vice President Christopher, President Boncore

Disapprove: Councilor Letterie and Councilor LoConte

Motion Passed 7-2



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

July 6, 2021

Fiscal Year 2022

Motion Summary

Title: Fire Union Retro Payment

Motion ID: TCM22-001

Amount: \$155,000.00

Funding Source: Salary Reserve Account

Motion Details

Motion Type: Budgetary Transfer

Submitted by: Terence Delehanty, Interim Town Manager

Date Submitted: July 6, 2021

Text of Motion

MOTION: I move that the Town Council vote to Transfer \$155,000.00 from Salary Reserve Account to the Fire Department Budget to cover the costs associated with the FY20-FY21 collective bargaining agreement; or take any other action relative thereto;

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0199857-578100	Salary Reserve Account	\$155,000	0122051-511100	Salary	\$155,000

Winthrop Ferry Financial Analysis

Prepared on July 19th, 2021.

Revenues and Expenses

Ferry Overview: 2021 Actuals

Revenue	
Commuter Package:	\$ 1,680.00
From Aquarium:	\$ 761.50
From Quincy:	\$ 1,428.50
From Seaport:	\$ 446.50
From Winthrop:	\$ 2,661.00
Quincy Harbor Tour:	\$ 600.00
Winthrop Harbor Tour:	\$ 1,400.00
Total:	\$ 8,977.50

Actual Loss:	\$ (27,321.29)
Actual Loss Per Day:	\$ (1,011.90)
Actual Loss Per Week:	\$ (7,083.30)

Expenses	
Permanent Employees:	\$ 12,371.20
Temporary Employees:	\$ 150.00
Repair/Maint. Vehicles:	\$ 4,511.99
Consulting:	\$ 450.00
Internet Access:	\$ 125.00
Banking Services:	\$ 134.53
Card Processing Fees:	\$ 232.96
Rent:	\$ 3,500.00
Vehicle Maint. Supplies:	\$ 200.82
Boat Fuel:	\$ 4,530.36
Group Health Insurance:	\$ 662.58
Workers Comp:	\$ 3,044.77
Liability Insurance:	\$ 5,856.18
Misc. Supplies	\$ 528.40
Total:	\$ 36,298.79

Revenues and Expenses

Projected Remaining 2021 Ferry Season

Revenue	
Commuter Package:	\$ 7,800.00
From Aquarium:	\$ 3,426.75
From Quincy:	\$ 6,428.25
From Seaport:	\$ 2,009.25
From Winthrop:	\$ 11,974.50
Quincy Harbor Tour:	\$ 2,400.00
Winthrop Harbor Tour:	\$ 5,600.00

Proj. Remaining Total: \$ 39,638.75

Proj. 2021 Total: \$ 48,616.25

Projected Total Loss:	\$ (154,841.24)
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Expenses	
Group Health Insurance:	\$ 3,337.42
Permanent Employees:	\$ 55,670.40
Temporary Employees:	\$ 675.00
Workers Comp	\$ 15,336.61
Repair/Maint. Vehicles:	\$ 17,423.98
Consulting:	\$ 675.00
Internet Access:	\$ 945.00
Banking Services:	\$ 605.39
Rent:	\$ -
General Office Supplies:	\$ 100.00
Vehicle Maint. Supplies:	\$ 10,000.00
Boat Fuel:	\$ 24,765.97
Uniforms:	\$ 500.00
Liability Insurance:	\$ 29,497.82
Mics. Supplies	\$ 2,377.80
Card Processing Fees:	\$ 1,048.32

Proj. Remaining Total: \$ 162,958.70

Proj. 2021 Total: \$ 203,457.49

Rates of Loss

Rate of Loss	
Actual Daily:	\$ (1,011.90)
Actual Weekly:	\$ (7,083.30)
Actual Monthly:	\$ (31,031.59)
Future Loss Rates (7/7 - 11/19)	
Daily Loss:	\$ (913.48)
Weekly Loss:	\$ (6,394.37)
Monthly Loss:	\$ (27,404.43)

Full Season Projection

Ferry 2022 Season (Apr 22 - Nov 29) Projections

Revenue	
Commuter Package:	\$ 12,817.78
From Aquarium:	\$ 5,809.96
From Quincy:	\$ 10,898.93
From Seaport:	\$ 3,406.63
From Winthrop:	\$ 20,302.44
Quincy Harbor Tour:	\$ 4,577.78
Winthrop Harbor Tour:	\$ 10,681.48

Total: \$ 68,495.00

Total Loss: \$ (277,062.73)
Daily Loss: \$ (1,344.96)
Weekly Loss: \$ (9,414.75)
Monthly Loss: \$ (41,245.58)

Expenses	
Group Health Insurance:	\$ 4,000.00
Permanent Employees:	\$ 34,714.35
Temporary Employees:	\$ 127,508.00
Workers Comp	\$ 18,381.38
Repair/Maint. Vehicles:	\$ 15,000.00
Consulting:	\$ 5,000.00
Internet Access:	\$ 3,600.00
Banking Services:	\$ 3,000.00
Rent:	\$ 3,000.00
General Office Supplies:	\$ 500.00
Vehicle Maint. Supplies:	\$ 12,000.00
Boat Fuel:	\$ 75,000.00
Uniforms:	\$ 1,000.00
Mics. Supplies	\$ 7,500.00
Liability Insurance:	\$ 35,354.00

Total: \$ 345,557.73

April 22nd – November 29th (2019 Season Dates)

Summary

- Through the first month of operation, the ferry has gathered a deficit of \$27,321.
- With that information, as well as information from previous years, we can predict that the ferry will be running a deficit of \$154,841 by year's end. This translates to a loss of \$6,395 per week going forward
- In a regular year, operating on weekends and beginning in April, we estimate that the ferry could increase that deficit to a total of over \$277,000 for the full season.
 - This number assumes standard repair costs and would increase by tens of thousands of dollars if the ferry needed major maintenance.