

TOWN COUNCIL MEETING MINUTES OF AUGUST 3, 2021

Meeting begins after Executive Session

President Boncore Opens Meeting to order at 7:0 8PM, with the Zoom information

ROLL CALL

Present: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore

Absent: Councilor LoConte

PLEDGE OF ALLEGIANCE

Councilor Flockhart

MOMENT OF SILENCE

Eugenia "Gina" Cerulli

MINUTES

Motion by Councilor Letterie to accept Minutes of July 20, 2021

2nd by Councilor Honan

Passed Unanimously

Executive Session Minutes of June 22, 2021 and July 20, 2021 have been postponed and scheduled for an Ex. Session to discuss prior to passing on 8-17-21

GENERAL INFORMATION AND RECOMMENDATIONS

July 30, 2021 Governor put a new mask order in, we will be following Governors Orders

Covid Update

2352 Total Cases

35 Deceased

10 Isolated

2307 recovered

Increase in break through cases, many mild and moderate symptoms

Encourage citizens to get vaccinated

77% Town has received first vaccine

71% Fully vaccinated

Stay Safe

PUBLIC COMMENT

John Vitagliano reports on Massports safety project on end of terminal 927 that includes overflights, this could have quite an impact on Winthrop and especially Point Shirley. This is a new safety requirement not only for Logan Airport but for all airports.

Vice President Christopher asks what is the purpose of this project?

John Vitagliano reiterates, it is a safety precaution

-Kathleen Cappuccio reports on the Agreement with Austin Faison and there is an error on the date, it should have read Jan. 2022 not Jan. 2023.

-Todd Sacco-Refers to the agreement and is disappointed that it was not picked up

-Jack Dowd-Comment on the tennis courts and other matters . He read a few years ago in the Transcript that the Tennis courts were going to be removed for a parking lot. He talked to former TM McKenna, of which he determined this land was undocumented town property. After a long discussion with citizens, new tennis courts were built. He cannot find anywhere of undocumented town property. He reads from notes on different documented comments made on town land...he proceeds to compare this issue with Ingleside Park.

He refers to pages to be noted in minutes of meeting and would like response to be included on our next Town Council Meeting.

-Sarah Jane Fourness comments on the Ferry, states the last several years it has been cost effective, asks for support to keep Ferry running

PUBLIC COMMENT CLOSED

CORRESPONDENCE

See Attached Correspondence on Ferry
Mandated Vaccination

COMMITTEE REPORTS

Rules & Ordinance

Vice President Christopher reports on the Solid Waste Trash Policy and the board of health has authority on Ordinance, they will make sure they put the BOH and Town Admin to set this policy right...set foundation, set fees and the BOH will set the regulation.

Flag Policy, made a draft that applications would go through Town Managers office, will be presented at next meeting after legal review....

Discussed Potential Policy change to required town manager to get approval prior to signing contract so certain length or of monetary size

Capital Assets Committee

Councilor Ferrino -Discussed what situation the Millers Field going forward-tabled discussion until meeting with Town Manager and Director Calla to further review options on maintenance

One Final inspection of Tennis courts signed off, will recommend that the Town will retain and keep under Parks and Reconciler Letterie reports final inspection should be completed by next week. Even with Town retaining courts, the schools will still have top priority of them

Councilor Letterie reports on his Precinct 2 meeting and majority of conversation was town maintenance and Ingleside Park and why taking so long? Water and sewer final study results, Ferry economic impact town could have.

TOWN MANAGER REPORT

He will be out next week...Meredith Hurley will be acting Town Manager as charter requires in his absence

Ingleside pk –equipment being sent by Thursday and will be set up ...not including flooring, this will happen following week. Delay in shipping process not enough truck drivers

Motion for loan authorization, requests waive rule 2 and due to fact that Town Council did not receive in a timely manner...it is a very quick turnaround time.... we only have 30 days.... very tight timetable...
It must be referred to the Finance Committee to decide by Monday....advertise for the next meeting.

Need to discuss full funding for Dog Park and Golf Shed, for approx. \$150,000

Lewis Lake bridge repair has been awarded and may need extension from contractors due to delays
It is a \$450,000 project and he will use ARPA money which can be done

Bartlett Rd. has a water and sewer pipe that has only about a 2 yr. life left, looking into repair costs as ARPA can be used. Water & Sewer project as well.

Walked through CBD with Councilor Christopher, Director Calla and Tree Committee member to discuss future tree planting

Next Town Council meeting, he will be asking Town Council to declare real property to be available for disposition, property is located on Veterans Rd. adjacent to a building across from playground and in between the Fire Dept. , it s a small parcel the town owns and there one person could probably use this parcel, no one else, according to our Ordinance, we must declare it ready for disposal, get appraisals, then put out under an RFP Process and have people respond to it.

RFP on Middle School...is in discussion with a developer and will be bringing forward a motion to fund this RFP... soil testing.... traffic study.... etc....

Ferry, understandably people are passionate...we can balance from receiving grants but never put plan in place of grants going away...at this time he has no commitment letter from DOT, he has been told we might receive some funds with conditions.... he can see if at that time we can keep Ferry running

He has not billed Quincy yet but has this ready.

Councilor Letterie reports this is an Enterprise Fund; it must be self-reliant in its own funding.

We must ask, how are we going to do this next year...the state is not funding anymore....

The Ferry has never been self-sufficientit has always been through grants...urge all to review the Ferry update and note that it has not been self-sufficient.

Councilor Letterie states we put in \$450,000 and the towns people are responsible for these cost.... we must be aware of these costs on our budget...

Interim Town Manager must bill Quincy in case we get nothing.... if nothing by middle August...we must decide....

SCHOOL COMMITTEE

President Boncore reports on School Committee meeting and new business manager Noel Velez has begun full time and going well.

Summer school going well in math and English

Riverside Trauma Center is available for students and staff to discuss tragedy in Winthrop

Superintendent is reviewing the "masking" regulations for this year's school year

OLD BUSINESS

Motion by the Capital Assets Committee that the Town will retain the Tennis Courts and under the management of the Parks and Recreation and the maintenance by the Dept. of Public Works

No 2nd Needed

Discussion

Councilor Letterie, the ownership remains with the town, this is just to maintain ownership, it will still be discussed on

DPW Director states they have never maintained these tennis courts and he does not have manpower or is it in is budget.

Interim Town Manager realizes, and this will not be all through the DPW.

Councilor Ferrino states this is just normal maintenance, grass, weeds, etc.

Councilor Letterie states we must come up with a plan to maintain the assets that we have. We know and have discussed that DPW does not have personnel. Interim Town Manager agrees, there is a maintenance plan that must be addresses

Motion Passes

DPW Calla updates that the executed contract has been received from the United and once town signs, they are eager to begin project.

We need to fund the additional monies; it has been agreed but have not identified from where.

Councilor Letterie will be having a Finance Committee Meeting for further discussion and request DPW Calla and Assistant CFO Powers to be present for any questions on this project and funding.

At least 8 weeks for materials and supplies to be purchased.

NEW BUSINESS

President Boncore refers all motions to the Finance Committee and advertise for a public hearing
FY21 Year End Budget Transfers
Transfer \$147,000 from Capital Stabilization to General Fund for Sidewalks and
Police Car
Town Council Accept the SRF funding for \$ 9.9 million dollars for Ingleside Park Project

Motion by the Council President to appoint Kimberly Hirsh to the Planning Board
Motion Passes

12. PUBLIC COMMENT

Jack Dowd discusses the tennis courts drainage being maintained
Discusses the Ferry, he would like to know the figure, per taxable year?
Councilor Letterie reports that there have been no monies coming from the tax payers.
If next year it cost estimated \$200,000 how much would taxpayers have to pay? Jack broke down it could be approx. \$30 per taxpayer
Discussed, Ingleside Park capacity of storage tank will be over 1 million gallons, he was at presentation in 2019 and it was going to be a 2 million gal of storage, projected cost \$15,000,000. Now asking for a loan of \$9.9, if using same plan, where is discrepancy coming from ?
President Boncore states he should attend the Finance Committee report for most answers.
DPW Director states a feasibility study was done, and this changed what could and what could not be done, there is engineering has not been covered in this funding of \$9.9.

Interim Town Manager clarifies we are asking for a loan authorization, if this is not processed, we will lose, and it will go to another community.

Kurt Millar discusses with the grants that we have received have not included maintenance, asks Town Council, before we accept this money, figure the maintenance, sometimes the grant money we get cost us more due to future money we must maintain these items.

States the Town has funded the Ferry close to \$700,000 of taxpayer money. Finding it difficult to find funding on Ferry? Interim Town Manager states this information is online under the Ferry Budget

Karin Chavis asks what SRF means... (State Revolving Funds) as far as Ferry, she believes the Ferry should be shut down., no ticket sales will help. Kurt Millar is correct as for the funding that the town did invest.

Discusses Miller Field and brought to the attention that there is a Hump in the back zone and track?
People are hopping fence behind filed.
Tennis Court update, they will be a walk through and should be ready.

Motion by Vice President to refer to New Business
2nd by Councilor Ruggiero
Passed Unanimously

Motion by Councilor Letterie that rules 2 of the rules of the Town Council relating to the submission and inclusion of items on the agenda for consideration Town Council meetings are hereby waived with respect to the proposed law loan order authorization a borrowing for the Ingleside Park Drainage project in order to meet a deadline imposed by the Mass. Clean Water Trust to be considered for approval of low-cost financing of the project by the trust
2nd by Vice President Christopher

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan Councilor Ferrino, Council Vice President Christopher, President Boncore
Absent-Councilor LoConte
Motion Passed 8-1

PUBLIC RELATIONS / UPCOMING EVENTS

Winthrop Meat Market Appreciation Day-Aug.4, 2021 (5:30-8:00 PM)

Arbor Party-Fundraisers for Trees/ E.B. Newton Cultural Center Aug. 7, 2021 (1-4 PM)

ADJOURNMENT

Motion by Councilor Letterie to adjourn at 8:45 PM

2nd by Councilor Ruggiero

Motion Passed

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting: Handwritten Notes / Committee Openings Documents Roll Call Log

Written Motions / Verbal Motion

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

July 29, 2021

Fiscal Year 2021

Motion Summary

Title: Year-End General Fund Inter-Budgetary Transfers
Motion ID: TCM21-042

Motion Details

Motion Type: General Fund Inter-Budgetary Transfers
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: 07/29/2021

Text of Motion

MOTION: I move that the Town Council vote modify the following General Fund Budgets to facilitate the June 30, 2021 closing of the FY2021 Fiscal Year; or take any other action relative thereto.

Funding Details

Budgetary Funding Source			Budgetary Funding Destination		
Account	Description	Amount	Account	Description	Amount
0113151-511100	Personnel - Grants	30,000.00	0114151-511100	Personnel - Assessing	559.32
0132153-532400	ESSEX AGRICULTURAL SCHOOL	6,934.00	0182053-532100	SCHOOL CHOICE SENDING TUITION	17,418.00
0191051-517520	Group Ins-School	60,000.00	0115153-530400	Legal Services - Town Attorney	8,340.95
0191051-517220	UNEMPLOYMENT SCHOOL	12,181.86	0129251-511100	Personnel - Animal Control	554.88
0121058-58710020	FY20 REPLACEMENT VEHICLES	2,511.79	0193058-584128	FY21 Police Cruiser Replacement	2511.79
0196052-588079	FY15 EB Newton East Elevation	664.86	0142351-512120	Snow/Ice Manpower	72,762.14
0196058-588188	FY20 HEARING ROOM RESTRUCTURING	1,675.12	0142355-553201	SNOW REMOVAL SUPPLIES	6,869.04
0196052-588163	FY18 SCHOOL DEPT CHROME BOOKS	136.02	0196058-588190	FY20 Risk Advisor Services	828.85
0196052-588171	FY19 COSTAL RES. COUGHLIN PARK	0.50	0196052-588175	FY19 MASTER PLAN PHII	3,145.18
0196052-588176	FY19 WEBSITE UPGRADE	4,000.00	0196052-588153	FY18 COUGHLIN PARK DESIGN & PE	5,170.00
0196058-588183	FY20 CEMETERY BUILDING DEMOLITION	56.00			
	Total	\$118,160.15		Total	\$118,160.15



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Terence Delehanty
Interim Town Manager

To: Winthrop Town Council
Date: July 29, 2021
Re: General Fund Inter-budgetary transfers

Pursuant to the Winthrop Town Council's adoption of Council Rule 12 D, requiring an expenditure and transfer memo, I am submitting this memo in accordance with such policy or rule.

Information

Department Requesting:	Finance
Description:	General Fund Inter-budgetary transfers
Stakeholders:	Town of Winthrop

Cost-Benefit Analysis

Purpose

To facilitate the Fiscal Year 2021 Year End Close.

Analysis

Each of the accounts have been reviewed and analyzed for potential year end deficits. The funding for this motion has already been appropriated and the action requested is a General Fund Inter-Budgetary Transfer only.



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Terence Delehanty
Interim Town Manager

Town Council Motion

July 29, 2021

Fiscal Year 2022

Motion Summary

Title: Transfer from Capital Stabilization to General Fund for Sidewalk Repair and Police Cruiser

Motion ID: TCM22-002

Amount: \$147,000

Funding Source: Capital Stabilization Fund

Motion Details

Motion Type: Transfer from Capital Stabilization

Submitted by: Terence Delehanty, Interim Town Manager

Date Submitted: July 29, 2021

Text of Motion

MOTION: I move that the Town Council vote to transfer \$147,000 from the Capital Stabilization Fund to General Fund for Sidewalk Repair and a Police Cruiser; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
964	Capital Stabilization Fund	\$147,000	0193058-584124	Sidewalk Repair	\$100,000
			0193058-584128	Police Cruiser Replacement	\$47,000

Capital Stabilization Balance before pending Motions: \$ 2,923,316.24

Motion Pending: 147,000.00

Balance: \$ 2,776,316.24