

TOWN COUNCIL MEETING MINUTES OF OCTOBER 5, 2021

President Boncore Opens Meeting to order at 7:0 0PM, with the Zoom information

ROLL CALL

Present: Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Vice President Christopher, President Boncore
Absent: Councilor LoConte

PLEDGE OF ALLEGIANCE

Councilor Ferrino

MINUTES

Motion by Councilor DeMarco to accept Minutes of September 21, 2021
2nd by Councilor Honan

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore
Absent: Councilor LoConte
Motion Passed 8-1

GENERAL INFORMATION AND RECOMMENDATIONS

Interim Town Manager Delehanty introduces Captain Scott Wiley of the Fire Department who has been appointed Acting Chief. He well deserves and thanks retired Chief Flanagan for his last years of service.

Interim Town Clerk, Denise Quist swears in Captain Wiley in as Acting Fire Chief.

Our new Fire Chief accepts this position with his thanks and acknowledgement to many who are involved in his life.

5 Minute Recess

PUBLIC HEARING

PUBLIC COMMENT

Karin Chavis asks about Ferry and E. Boston opening their own....they are only charging \$5 dollars...there has been discussion of doing away with the Ferry, would like an update on this. There has been no discussion until tonight about a new public safety building? Has there been any thought on this? Is this going back to engineering for review?
Asks about the cost of the new Vocational School....we do not have to vote yes, but if we don't it will be an automatic yes...it will go to ballot and has to be 50% of the communities
If it passes, the town will be in debt. For \$261,842 30 years....

Jack Dowd –Bad call, could not hear

Vasili Malios-CBD Construction work has been fantastic and Somerset especially. Problem on Pleasant St is no signage and could the town look into the light up crosswalks to promote a safe walking travel to the Center?

Julia Wallerice-Calling about crosswalks and safety improvements in the center...please support towns effort to take advantage of many grants available for our community....understands no such thing as free money....cost of doing nothing , cost more than what a grant would be. Upsetting incidents on our streets, low cost improvements can help. Don't just focus on the heavy hitting projects...

Robert Carroll P6- Watched Interim CFO Cirillo budget report and was surprised and disappointed about what was proposed for grant programs...it's as if he states grants are bad? Town is already challenged each year with our budget....town school has no band...due to no grant funding, it is really important to support our schools.

The Ferry grant is an Enterprise fund and it has not received support from Tax Payers, funds from the State, Quincy & Boston Seaport has balanced the books...tickets sales lower, but if using grant money, it will not hit Winthrop taxes...not cost taxpayers anything....it keeps cars off the road... Winthrop cannot afford to say no to free money....we do not have the tax base....

Urges Winthrop to keep on going after these grants...

COMMITTEE REPORTS

Councilor Letterie....discusses 4 items on agenda-

- Town Council appropriate \$90,000 from the FB Reserve of Overlay Surplus Account to Assessors Consulting Line-this will be voted with a Positive Recommendation
- Inspectional Services Fees is accepted
- Town Council appropriate \$86,000 for the Dog Park/Golf Shed Project
- Dog Park Golf Shed...has already been approved...Total Cost approx. \$540,000. Miller Field Committee put up \$275,000 The Winthrop Foundation put in \$100,000 --- --Town Council Voted to match the Winthrop Foundation \$25,000. A balance of \$140,000 is left.....still looking for potential funds that might come from the Miller Field Committee, doing further review as it leaves a balance of approx... \$71,000 of small line item balances. **The motion coming out of Finance will be amended from \$86,000 to \$71,000; this will still leave a balance of approx... \$80,000 to complete the project. Think there is potentially \$25,000 coming from the Miller Field Committee.**

- Town Council appropriate \$20,000 from TC Reserve for the search of a Town Manager
This will begin the process of the beginning of a Town Manager Search Committee.

Motion will be amended from taking \$20,000 from the Town Council reserve to taking it out of the Town Manager Permanent Salary Line Item.

Joint Finance Committee and Rules & Ordinance

Will pass with a Positive Recommendation that the Town Council adopt the new Fee Schedule for the Inspectional Services Fees

Public Safety

Did not have a meeting but did receive an email with potential opportunities for funding for the access of the Fort Banks School from Governors Drive. Councilor Flockhart spoke to our planner, Rachel Kelly about this and she does not believe our project qualifies for this but will review other prospects but stated the town would have to do a traffic study and design to be able to apply.

Interim Town Manager Delehanty states there has been a traffic study on this and they are on the website for review.

Councilor Flockhart asks if these would suffice for an RFP. Interim Town Manager replies, if not, then we will review.

TOWN MANAGER REPORT

Congratulates Acting Fire Chief Scott Wiley...

Reports a couple unforeseen problems on the Revere St. Project which is being worked on water.

CBD-Both Interim Town Manager and DPW Director Steve Call reports that after a meeting with the Designer and explains that the water and sewer main will be covered by the ARPA's money.

Revere St. TIP project is going to be starting soon. The town has been notified by the DOT that we must send out notices to people's property that we might have temporary/permanent easements on, 7 are temporary, the Winthrop Housing is permanent. We must compensate for the payment of these easements to the homeowners...homeowners can gift their easement and a form will be generated but we must pay legal costs...etc... There is a substantial cost. We will also have appraisals to process. We will have to come back to the Town Council for funding.

Town Manager RFP has been submitted to the Procurement officer will be advertised and bids will be expected.

DPW Surplus Vehicles-6 have been processed, we are still waiting for others.

October 22, 2021, Frankie Fabian Way behind the High School will be dedicated. Green way grant has been researched and the Barr foundation will cover our match. Confident that this grant will not cost Winthrop any tax paying dollars.

Two People have submitted bids on the Middle School which are being reviewed

Fall Fair Craft Show on October 9, 2021

Covid Update-Please see Town Website for all up to date information

| Comments on Ferry, the DOT has made clear for us not to rely on them, they want to see how it works without their funding.

TM has conversed with the DOT and they want a week by week and month by month cost analysis.

| School department has relied on so many grants for their balanced budget; it is not a good procedures to continue this.

Public Safety Building is something that has always been on his plate for thinking about this building.

Councilor Flockhart thanks DPW Director for the paving of the roads.

| Councilor Ruggiero clears up the two projects at the beginning of Short beach. The TIP project includes all the road & sidewalk work. Unfortunately, both major construction projects are going on at the same time.

DPW Director gives an update on work being done. (Please see Departmental Page of our Website)

Councilor Ferrino comments on the process in the parking lot of surplus vehicles.

He asked about the RFP on the E.B. Newton

DPW Director Calla reports RFP bids are next step.

Councilor Letterie asks that a review be done and citations be issued for all involved with the tragedy that happened to our town in June.

Asks about the Revere St. TIP project and hopes this does not involve too much traffic with the Fort Banks Scholl road, which is already impacted.

Comments on the grants and schools...he thinks more of Title 1 Grants which help the schools, he feels the verbiage caused confusion and would like to clear this up on the Public Comment of Robert Carroll.

Councilor Christopher reflects on a walk thru in the CBD of the planting that will take place, would like to know expectations if any of the plantings are to change from original and what the time line is. Interim Town Manager has asked the DPW Director to return to the Architects and ask. Questions will be: is there a cost change? are there better ideas? He does not want to just say yes if an increase cost is involved. If there are major changes, it would have to come back to the Council.

Will plantings happen in the spring? Yes.

SCHOOL COMMITTEE REPORT

Council President Boncore reports a 13 Min Meeting!

Schools need crossing guards...

Announced 2 retirements...—Maura Sullivan and Marie Finn

Appointed Suzanne Swope to cover Tine Capobianco in collaborative....

OLD BUSINESS

Motion by the Finance Committee with a Positive Recommendation that the Town Council adopt the new Fee Schedule for the Inspectional Services

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

Motion by the Finance Committee with a Positive Recommendation that the Town Council appropriate \$90,000 from the FB Reserve of Overlay Surplus Account to Assessors Consulting Line.:(See Attached Motion)

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

Motion by the Finance Committee with a Positive Recommendation and amendment that the Town Council appropriate \$20,000 from the Town Manager Permanent Salary Line for the search of a Town Manager....(See Attached Motion)

Discussion

Councilor DeMarco asks if there is firm in mind and is this a retained search and shouldn't this be on our website. Interim Town Manager reports there is no one in mind, this is an RFP and we will have companies submit their bids and it will go on website once we receive dates from procurement which should be approx... October 11, 2021.

Councilor Letterie reports that the Town Council President designates the Town Manager Search Committee.

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

NEW BUSINESS

Council President refers to the Finance Committee that the Town Council votes on Northeast Vocational School's funding request for new school

Interim Town Manager reports he is not against a new school, the town just cannot afford the funding.
Discussion

Council President refers to the Finance Committee and the Rules & Ordinance Committee that the Town Council adopt new Fees for the Assessor's Office and that the Town Council adopt new Fees for the Treasurer's Office

Motion by Council President to appoint Jamie Stearns to the Board of Appeals

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

Motion by Council President to appoint Christopher Zike to the Tree Committee

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

Motion by Council President to appoint Lisa Plotnick to the TSAC Committee

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

Motion by Councilor Christopher to suspend Council Rules and move the November 2021 Town Council meetings to November 9th and 23rd.

ROLL CALL VOTE

Approve: Councilor Ruggiero, Councilor Flockhart, Councilor Demarco, Councilor Letterie, Councilor Honan, Councilor Ferrino, Council Vice President Christopher, President Boncore

Absent: Councilor LoConte

Motion Passed 8-1

PUBLIC COMMENT

John Morgan discusses White Cane Month is October. October 15th is National White Cane Day and Gerry DiFranza has given Mr. Morgan complete backing.

DPW Director Calla asks for a financial plan that will take 1/3 of their land if the Fort Banks Access Road is approved and requests how the fuel station utilizing this land be relocated as it will effect snow storm salt....fire trucks...etc..

Miriam Regan Fiore...thanks the Interim Town Manager, DPW Director Calla and the CBD Construction reps also thanks Vice President Christopher for his help with the landscaping planting in the CBD. She requests the Town Council to compare if any additional costs in planting to the long term investment

PUBLIC RELATIONS / UPCOMING EVENTS

Fall Forum – (Delivery of Services by Town) Schedule for 10-19-21 Senior Center 7:00PM
October is White Cane Awareness Month -- October 15th is International White Cane Day
Spring 2022-Proposed Ceremony “**Never Forget Garden Project**” to honor our Veterans

ADJOURNMENT

Motion by Councilor Honan to adjourn at 8:35 PM

2nd by Councilor DeMarco

Motion Passed

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting: Handwritten Notes / Committee Openings Documents Roll Call Log
Written Motions / Verbal Motion

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

September 15, 2021

Fiscal Year 2022

Motion Summary

Title: Adopt New Fee Schedule for Inspectional Services
Motion ID: TCM22-006
Amount: N/A
Funding Source: N/A

Motion Details

Motion Type: Adopt
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 15, 2021

Text of Motion

MOTION: I move that the Town Council adopt the new fee schedule for the Inspectional Services Department as presented in attached memo; or take any other action thereto.

Funding Details

N/A



TOWN OF WINTHROP OFFICE OF INSPECTIONAL SERVICES

Al Legee Commissioner of Inspectional Services
100 Kennedy Drive, Winthrop, MA 02152 Telephone: 617-846-4344 Fax: 617-539-5826

MEMORANDUM

TO: Town Council
FROM: Al Legee, Commissioner of Inspectional Services
DATE: September 9, 2021
RE: Proposed Fee Increases

Over the past seven years, the volume of building inspections has increased. Given the increase in population in Town, the amount of daily construction, new construction and violations, the Department needs to increase the amount of time spent for zoning review, plan review, and approval. The cost of full inspections has risen while the fees associated with these inspections have remained the same. Recently, the Inspections Services Department conducted a fee comparison with other communities in the greater Boston area. The comparison findings are attached. Our conclusion is that the Town of Winthrop is lagging behind several communities in the fee levels associated with inspections. After review of the data, we recommend the following changes to our fee structure:

Building Fees:

Sign Permit to increase from \$50 to \$100

Certificate of Occupancy from \$100 to \$200

Condo Conversion per unit from \$250 to \$300

Reinspection violations we would like to enforce a \$50 fee

Real Estate walkthrough for habitability inspection \$50

For Commercial Permits:

Building Permits, currently we charge \$12 per 1,000. We would like to increase this to \$16 per 1,000

Electrical permits we charge \$12 per 1,000. We would like to increase this to \$16 per 1,000

Plumbing permits we charge \$12 per 1,000. We would like to increase this to \$16 per 1,000

Gas fitting permit we charge \$12 per 1,000. We would like to increase this to \$16 per 1,000

Mechanical Permit we charge \$12 per 1,000. We would like to increase this to \$16 per 1,000

Commercial Certificates of Occupancy we charge \$75 per unit, we would like to increase this to \$150 per unit.

Commercial Certificate of Occupancy we charge \$50 per unit and would like to increase this to \$100.

\$125 per sq ft for new construction on both residential and commercial. We would like to increase this to \$200 per sq ft.

\$100 per sq ft for remodeling, we would like to increase to \$150 per sq ft.

\$100 per sq ft for attached garage we would like to increase \$200 per sq ft

\$75 per sq ft on detached garages we would like to increase this to \$150 per sq ft.

\$25 per sq ft for sheds. We would like to increase this to \$50 per sq ft.

\$40 per sq ft for decks without roofs. We would like to increase this to \$100 sq ft.

\$50 per sq ft for decks with roofs. We would like to increase to \$150 sq ft.

We would like to charge \$50 for a letter of denial to move forward to appear to the Board of Appeals when a special permit or variance is needed.

Certificate of Inspections which are done yearly we charge \$100 we would like to increase this \$200. These inspections include 304 inspections and are conducted after work hours since most of these establishments are open at night. We conduct these with Building, Health, Fire as well as Police.

Health Fees:

Food Service Permits we currently charge \$150. We would like to increase this to \$300

Retail Stores we charge \$100, we would like to increase this to \$200

Swimming pools we charge \$100. We would like to increase this to \$200

Catering Establishments we charge \$100 and would like to increase to \$200

Milk and cream we charge \$40 we would like to change this to \$100

Habitability Inspections we currently charge \$75. We would like to increase this to \$150.

Tobacco Sales we charge \$200 we would like to increase this to \$300

Body Art Establishment we charge \$300 we would like to increase this to \$400.

Temporary Dumpsters we charge \$60, we would like to increase this to \$100.

Building	Windbreak	Reserve	Room	Bookshelves	Midland	Midland	Chicken
residential building permit	\$12 per 1,000 + 40 fee	\$12 per 1,000	\$16 per 1,000	\$20 per 1,000	\$15 per 1,000	\$12 per 1,000 + 40 fee	\$25 for 1st 1,000 then \$15 after
commercial building	\$12 per 1,000 + 40 fee	\$15 per 1,000	\$20 per 1,000	\$100 per unit	125		\$25 for 1st 1,000 then \$15 after
Permit of Occupancy	\$100 per unit	\$100 for single, \$150 for 2 family	\$125	\$100 per unit	100 for new count		25 per unit
Condo Conversion	\$240 per unit	\$75 up to 50,000, \$150 over \$50K up to \$750					
Building Permit	\$125 per sq ft for new count \$100 per sq ft for remodeling \$75 per detached garages \$25 per sq ft for shed \$40 per sq ft for deck, w/o roof \$50 per sq ft for deck w/ roof \$12 per 1,000 + 40 fee (or +50 for commercial) \$12 per 1,000 + 40 fee (or +50 for commercial)	\$20 flat fee same \$100 \$3 per 1,000 and \$65 for temp serv same resuspension fee \$50	\$16 per 1,000 or \$20 for commercial \$16 per 1,000	\$20 per 1,000 \$20 per 1,000	125 for first 3 fee, then \$15 after \$40 first fee, then \$15 each 15 300 400 175 150 40 150 50 50 250 75	\$50 plus \$10 per fixture or \$10 for common \$50 plus \$10 per fixture or \$10 for common \$10/\$1,000	\$50 for 1st fixture \$5 after
Plumbing							
Gas							
Plumbing per fixture	\$1,000						
Heating Systems	\$4,000 min						
Electrical Permit	\$12 per 1,000 + 40 fee						
Commercial electrical permit	\$12 per 1,000 + 40 fee						
Health Dept fees							
Food permit license	\$150		200	200	175		200
Tobacco License renewal	\$200		150	\$200	150		
Resale Stamps	\$100						
Bakeries	\$100				40		10
Milk and Cream	\$40						
Butter Permits	\$25						
Sanitation Inspection	\$75 per unit		50				75
Body Art Establishment	\$200		350		150		50
Body Art Permitter	\$400 every 2 years		150		50		150
Temporary Dumpster	\$60				250		100
Aerial Heater	\$150		100		75		50
Aerial Dumpster	\$120		100				
Swimming pool	\$100	\$55 for permit, \$100 for removal					



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

September 15, 2021

Fiscal Year 2022

Motion Summary

Title: Overlay Surplus Appropriation for Five-Year Revaluation and Related Consulting
Motion ID: TCM22-005
Amount: \$90,000
Funding Source: Overlay Surplus – FB Reserved of Overlay Surplus

Motion Details

Motion Type: Appropriate
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 15, 2021

Text of Motion

MOTION: I move that the Town Council appropriate \$90,000.00 from the FB Reserved of Overlay Surplus account to Assessor's Consulting line to cover the cost of reevaluation of personal and real property and to continue Department of Revenue mandates and maximize discovery of new growth; or take any other action thereto.

Funding Details

Funding Source		
Account	Description	Amount
01-322000	FB Reserved of Overlay Surplus	\$90,000

Funding Destination		
Account	Description	Amount
0114153-530500	Consulting(Assessor's)	\$90,000

Allen E. Maruzzi, Chairman
Paolo Franzese
Diane Macken

Stephen J. Roche,
Deputy Assessor

Telephone:	617/846-2716
Facsimile	617/846-4780

Town of Winthrop
MASSACHUSETTS

Board of Assessors

One Metcalf Square
Town Hall - Room 1
Winthrop, Massachusetts 02152



BOARD OF ASSESSORS MEETING MINUTES

DATE: 9/14/21

Chairman Maruzzi called the meeting to order at 6:00 PM

ROLL CALL

Allen Maruzzi-Present- Yes
Paolo Franzese-Present- No
Diane Macken-Present- Yes

MINUTES

Motion by Mrs. Macken to accept the Minutes of the previous meeting as circulated by the Deputy Assessor.

ROLL CALL VOTE

Allen Maruzzi-Yes
Paolo Franzese-
Diane Macken-Yes

PUBLIC COMMENT

NEW BUSINESS

The Board reviewed all correspondence, memoranda, bulletins, emails and/or other writings presented.

The Board voted on the release of the overlay for foreseen and unforeseen necessary assessing department expenditures in the amount of \$90,000.

ROLL CALL VOTE

Allen Maruzzi- Yes
Paolo Franzese-
Diane Macken- Yes

Handwritten signatures:
Maruzzi
Roche
Macken

Motion by Diane Macken to enter into Executive Session

ROLL CALL VOTE

Allen E. Maruzzi	Yes
Paolo Franzese, Esq.	
Diane Macken	Yes

Enter into Executive Session 6:15 PM

EXECUTIVE SESSION

The Board discussed updates on the status of outstanding ATB cases.

Motion by Allen Maruzzi to exit Executive Session and return to open session for adjournment only
2nd by Diane Macken

Exit Executive Session 6:25 PM

Return to Open Session for Adjournment only

ADJOURNMENT OF OPEN SESSION

Motion to Adjourn by Maruzzi
2nd By Macken

Meeting Adjourned at 6:25 PM

BOARD OF ASSESSOR'S

Allen Maruzzi

Diane Macken



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

September 15, 2021

Fiscal Year 2022

Motion Summary

Title: Golf Shed and Dog Park Funding
Motion ID: TCM22-008
Amount: \$86,000.00
Funding Source: Various

Motion Details

Motion Type: Appropriate
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 15, 2021

Text of Motion

MOTION: I move that the Town Council appropriate \$86,000.00 from the below listed accounts to a new special article for the purpose of funding the Golf Shed and Dog Park project; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
711-596000	INSURANCE RECOVERY - POLICE	1,000.00	TBD	New Special Article	86,000.00
715-596000	INSURANCE RECOVERY - DPW	13,892.40			
718-596000	INSURANCE RECOVERY - COA	26,032.98			
719-596000	INSURANCE RECOVERY-LIBRARY	0.14			
720-596000	INSURANCE RECOVERY-RECREATION	792.43			
0111057-578100	Town Council Reserve	15,000.00			
0191051-517510	Group Ins Town	6,800.00			
0193058-584128	Police Cruiser Replacement	3,025.94			
0196052-588122	FY16 Dog Park Design & Permit	6,850.00			
0196052-588135	FY17 ASSESING VALUATION 2018	1,841.22			
0196052-588144	FY17 GAZEBO REPAIR	2,727.40			
0196058-588181	FY20 SNOW REMOVAL EQUIPMENT	2,519.10			
0196058-588184	FY20 ATC PLAYGROUND AND REPAIRS	5,518.39			
	Total	86,000.00			



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

September 15, 2021

Fiscal Year 2022

Motion Summary

Title: Town Manager Search
Motion ID: TCM22-007
Amount: \$20,000
Funding Source: Town Council Reserve

Motion Details

Motion Type: Appropriate
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 15, 2021

Text of Motion

MOTION: I move that the Town Council appropriate \$20,000 from the Town Council Reserve to a Special Article for the purpose of a search for a Town Manager; or take any other action thereto.

Funding Details

Funding Source			Funding Destination		
Account	Description	Amount	Account	Description	Amount
0111057-578100	Town Council Reserve	\$20,000		New Special Article	\$20,000

TC Reserve Balance: \$48,000
Amount Requested: \$20,000
TC Reserve after motion approval: \$28,000



TOWN OF WINTHROP OFFICE OF THE TOWN COUNCIL

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1852

MOTION

Submitted By: Interim Town Manager Delehanty

Date: 9-30-21

TEXT OF MOTION

MOTION: That the Town Council hereby expressly DISAPPROVES the \$317,422,620 borrowing and debt authorized on September 9, 2021 by the Northeast Metropolitan Regional Vocational School District Committee for the purpose of paying costs of designing, engineering, construction, and equipping the New Northeast Metropolitan Regional Vocational School and related athletic facilities and expressly does NOT authorize the payment of any share of the Districts debt for this purpose; or take another other action relative thereto



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

Terence Delehanty
Interim Town Manager

Town Council Motion

September 30, 2021

Fiscal Year 2022

Motion Summary

Title: Adopt New Fee Schedule for Treasury Department
Motion ID: TCM22-010
Amount: N/A
Funding Source: N/A

Motion Details

Motion Type: Adopt
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 30, 2021

Text of Motion

MOTION: I move that the Town Council adopt the new fee schedule for the Treasury Department as presented in attached memo; or take any other action thereto.

Funding Details

N/A



TOWN OF WINTHROP
OFFICE OF
TREASURER/COLLECTOR

Town Hall - 1 Metcalf Square
Winthrop, Massachusetts 02152
Telephone: (617) 846-1750

MEMORANDUM

TO: Interim Town Manager
FROM: Kathy Rappa, Deputy Treasurer/Collector
DATE: September 23, 2021
RE: Proposed Fee Increase

Our office recently conducted a survey with surrounding municipalities on their collection fees and found that one of our fees are not in level with the other communities we surveyed.

Our Municipal Lien Certificate fee is \$50.00 for a 1 to 4 family dwelling. We would like to increase that to \$75.00.

Over 4 family & commercial is \$75.00. That fee would like to remain the same.



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

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Terence Delehanty
Interim Town Manager

Town Council Motion

September 30, 2021

Fiscal Year 2022

Motion Summary

Title: Adopt New Fee Schedule for Assessing Department
Motion ID: TCM22-009
Amount: N/A
Funding Source: N/A

Motion Details

Motion Type: Adopt
Submitted by: Terence Delehanty, Interim Town Manager
Date Submitted: September 30, 2021

Text of Motion

MOTION: I move that the Town Council adopt the new fee schedule for the Assessing Department as presented in attached memo; or take any other action thereto.

Funding Details

N/A

Allen E. Maruzzi, Chairman
Paolo Franzese
Diane Macken

Stephen J. Roche,
Deputy Assessor

Town of Winthrop
MASSACHUSETTS

Board of Assessors

**One Metcalf Square
Town Hall - Room 1
Winthrop, Massachusetts 02152**



Telephone:	617/846-2716
Facsimile	617/846-4780

MEMORANDUM

To: Town Manager/Police Chief Terence Delehanty

From: Stephen Roche, Winthrop Deputy Assessor *SR*

CC: Winthrop Town Counsel

Date: September 23, 2021

Re: Assessing Department Fees

Upon reaching out to other local municipalities and assessing departments regarding fees for abutters lists we found that the typical range was from no charge at all to \$30. The most common fee was \$25.

Our current fees go by the radius of the abutters that need to be notified – ranging from \$10 for 100 feet to \$60 for 500 feet. Approximately 95%+ of the abutters lists we do here are 100 feet, and the small remainder are comprised of 150 foot lists at \$25.

I recommend we switch to a flat rate of \$25 for any abutters list. This would allow us to make a considerable amount more, while keeping the prices reasonable and on par with surrounding communities.

Please let me know if any there are any questions or if more information is required.