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92

Winthrop Contributory Retirement System Board Meeting
Minutes from the Meeting Held on April 19, 2022, 5:00 PM
Meeting was held remotely via Conference Call using Zoom
Present Were: *Francis Carberry Karin Chavis James Feeley Dennis Boudrow
Also Present: *Attorney Michael Sacco*Paul Flanagan, Andrew Flanagan, and Attorney Jeff Turco

Chairman Carberry called the meeting to order at 5:03 PM.

Chairman Carberry asked for a motion to enter Executive Session to discuss litigation strategy pursuant to M.G.L. c. 30A, s. 21(a)(3) in the Flanagan matter. There was no motion made.

The next item on the agenda was a discussion on Flanagan domestic relations order. Chairman Carberry stated it was not a requirement to change other Board members votes. There was no motion made.

Voted on a motion by Karin Chavis, seconded by Dennis Boudrow, to approve Paul Flanagan's Application for Voluntary Superannuation Option B, effective April 14, 2022. Paul was the Fire Chief and has 43.3333 years of creditable service. Board member Karin Chavis asked for a roll call vote. Chairman Carberry said before the roll call, he had some comments.

Chairman Carberry asked if the Board counsel had any comments. Attorney Sacco stated he expressed his opinions on two separate occasions to the Board in respect to the application and option selection. He stated that the language in the DRO is sufficiently ambiguous. Attorney Sacco stated he has expressed his concerns and is limited to what he can discuss in open session and ultimately, he can only offer advice to the Board.

Chairman Carberry stated the Board had made a request regarding the agreement Andrew Flanagan has in place. The Retirement Coordinator stated the Certificate of Appointment from the State of New Hampshire naming Andrew Flanagan as Trustee. Chairman Carberry went on to make 3 points:

1. Andrew Flanagan was silent in participation at the last meeting and questioned if Andrew Flanagan agreed with the vote last month?
2. He is unsure if the document provided gives Andrew the authority to act in this matter?
3. The Domestic Relation Order is between two sides. He questioned the situation of the nursing home that Mrs. Flanagan is in and if the State of New Hampshire have any role in current or future use of Medicaid?

He further stated that we asked Mr. Flanagan's counsel to get a court order to make this request clear and we still do not have answers to these questions. He further stated he believes a vote in favor is putting the Board at risk.

At this time Chairman Carberry asked for the roll call vote.

The Retirement Coordinator called the roll:

Chairman Carberry – No

Karin Chavis – Yes

James Feeley – Yes

Dennis Boudrow – Yes

Motion passes 3-1

*At this time Attorney Sacco, Attorney Turco, Paul and Andrew Flanagan signed off the meeting

Voted on a motion by Karin Chavis, seconded by Dennis Boudrow, to approve the Retirement Board minutes for the meeting held on March 29, 2022. After a roll call vote the motion passed 3-0 with Chairman Carberry abstaining.

*At this point Chairman Carberry stated since the guests had left the meeting, he announced his immediate resignation from the Board and expressed his disappointment and wished the Board the luck in the future.

At this time the Retirement Coordinator asked for a motion to name a Chair to continue with the Board meeting. Voted on a motion by James Feeley, seconded by Dennis Boudrow to name Karin Chavis as the Chair for the remainder of the meeting.

KC 1/1
97

Voted on a motion by James Feeley, seconded by Dennis Boudrow, to approve the Retirement System Warrant (Payroll, Accounts Payable, Investment transfers) for April 2022 in the amount of \$546,669.80. After a roll call vote the motion passed 3-0.

Voted on a motion by James Feeley, seconded by Dennis Boudrow to transfer funds, effective May 2, 2022, from PRIM to Eastern Bank to cover payroll and accounts payable for May 2022 in the amount of \$500,000. After a roll call vote the motion passed 3-0.

Vote to approve the following acceptances at 9% + 2%:

Voted on a motion by James Feeley, seconded by Dennis Boudrow, to approve Jill Petersen, effective March 11, 2022, as a full-time clerk, \$38,484.64. After a roll call vote the motion passed 3-0.

Voted on a motion by Dennis Boudrow, seconded by James Feeley, to approve Michael Upton, effective March 28, 2022, as a full-time Building and Grounds Supervisor, \$64,237.35. After a roll call vote the motion passed 3-0.

Voted on a motion by James Feeley, seconded by Dennis Boudrow, to approve the following transfers of accumulated deductions effective April 29, 2022:

Name	Transfer to Board:	Winthrop's 3(8)(c) liability:
Ashlyn Howard	Mass Teachers Retirement	1.0000
Michael Salsgiver	Swampscott Retirement	2.0000

After a roll call vote the motion passed 3-0.

Voted on a motion by James Feeley, seconded by Dennis Boudrow, to approve the Refund of accumulated deductions effective April 29, 2022:

Mary Schulte Library Dates of service: 3/38/2017 – 1/24/2020 2.7500 years

After a roll call vote the motion passed 3-0.

Old Business

Karin Chavis asked the Retirement Coordinator to update the Board on Pension Technology Group ESS process. The coordinator stated the scanning project cost is \$17,500. Morgan Record Management picked up the active employee files to start the scanning process. The yearly fee is \$3,000.

New Business

Voted on a motion by James Feeley, seconded by Dennis Boudrow, to approve Michelle Church, Retirement Coordinator to attend the MACRS Spring Seminar and Conference at the Resort & Conference Center in Hyannis, June 13th– June 15th and any other Board member who may wish to attend. After a brief discussion, Board members Feeley and Boudrow stated they planned on attending the conference as well. The cost of the conference is \$401.90 per person and hotel costs would be reimbursed by the Board. After a roll call vote the motion passed 3-0.

Administrators Announcements:

PERAC Memo #11/2022 2nd Quarter Board Training were emailed to the Board on April 4, 2022

Member statements were mailed on April 7, 2022

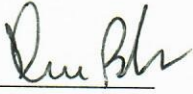
Group Insurance Commission (GIC) open enrollment is being held from April 6, 2022- May 4, 2022 (effective July 1, 2022)

The next Board meeting is scheduled for Tuesday, May 24, 2022, at 6:00PM via Zoom.

Voted on a motion by James Feeley, seconded by Dennis Boudrow to adjourn at 5:26PM. After a roll call vote the motion passed 3-0.



Karin Chavis



Dennis Boudrow



James Feeley