

DJB KC
DC SR

Winthrop Contributory Retirement System Board Meeting
1 Metcalf Square, Winthrop, Massachusetts, Harvey Hearing Room
Minutes from the meeting Held on April 29, 2025, 4:00 PM
Present Were: Karin Chavis Stephen Rogers Dylan Cook Dennis Boudrow
Not Present: Terence Delehanty

Chairwoman Chavis called the meeting to order at 4:00 PM. The Retirement Coordinator called the roll:

Karin Chavis – Present

Dylan Cook – Present

Stephen Rogers - Present

Dennis Boudrow – Present

Terence Delehanty - Not Present

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook to approve the meeting minutes from March 18, 2025, meeting. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the executive session minutes from March 18, 2025. The motion passed 3-0 with Stephen Rogers abstaining.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the Eastern Bank Statement and Reconciliation for March 2025 in the amount of \$1,297,412.14. The motion passed unanimously.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the Retirement System Warrant (Payroll, Accounts Payable, Investment transfers) for April 30, 2025 in the amount of \$543,704.29. The motion passed unanimously.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the Trial Balance, Cash Receipts, Cash Disbursements, General Ledger, and Adjustments for January 2025, February 2025 and March 2025. The motion passed unanimously.

No transfer of funds were needed, effective May 1, 2025, from PRIM to Eastern Bank to cover payroll and accounts payable for May 2025.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the acceptance of Edlyn Dos Santos, effective March 31, 2025, at 9% + 2%, \$42,088.13. Edlyn is a Laborer for the DPW. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the acceptance of Justin Shaponick, effective April 8, 2025, at 9% + 2%, \$9,156.80, pro-rated. Justin is a custodian with Winthrop Schools. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the acceptance of Alana Locke, effective April 22, 2025, at 9% + 2%, \$39,000.00. Alana is a Library Assistant for Winthrop Library. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve Joan Pena's request to buyback his reserve employment with Winthrop Police prior to entering the Winthrop Retirement System as a full-time police officer on December 15, 2024. Once payment is received in full, he shall be awarded 3 years and 10 months of creditable service. Payment options are available, and interest will accrue on the unpaid balance. The motion passed 4-0.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve Lori Uminski's request to buyback the time she was employed by the Town prior to entering the Winthrop Retirement System: 9/17/2019-4/11/2021, 11 months of service. Her service time is as follows:

Year	#of hours worked/creditable service	Salary
2019	287.00 (1 month creditable service)	\$5,898.96
2020	1,152.50 (7 months creditable service)	\$24,716.01
2021	459.00 (3 months creditable service)	\$9,434.20

Payment options are available, and interest will accrue on the unpaid balance.
The motion passed unanimously.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve Lori Uminski's request to buyback the time she was employed by the City of Chelsea. Lori was employed from 9/19/1994 to 6/16/2000 and took a refund of her deductions on 4/30/2001. Her creditable service time in Chelsea was 5.6667 years. Payment options are available, and the interest will accrue on the unpaid balance. The motion passed unanimously.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the following transfers of accumulated deductions to the MA Teachers' Retirement System effective 4/30/2025:

Name	Dates of Service	Winthrop's 3(8)(c) liability
Courtney McSwiney	11/9/2022-9/18/2023	0.8333 years
Jason Osburn	9/28/2015-10/07/2020	5.0000 years
Ryan Skoczylas	9/18/2023-11/27/2023	0.1667 years
Katherine Teixeira	8/30/2021-6/30/2022	1.0000 years
Jeannette Maher	2/14/2000-9/14/2002	2.5833 years

The motion passed 4-0

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the transfer of Generoso Epifania's total accumulated deductions effective April 30, 2025, to the MWRA Employee's Retirement Board. Dates of service: 9/16/2019-2/10/2023. Winthrop's 3(8)(c) liability is 3.3333 years. The motion passed 4-0.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the rollover of Audrey Inkiarto's total accumulated deductions effective April 30, 2025, to Empower Retirement. Audrey was an ESP for Winthrop Schools. Dates of service 10/12/2021-06/30/2022. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the refund of Jennifer Gullotti's total accumulated deductions effective April 30, 2025. Jennifer was an ESP for Winthrop Schools. Dates of service 9/1/2010-9/3/2012. The motion passed unanimously.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the refund of Jean DeAngelis' total accumulated deductions effective April 30, 2025. Jean was a secretary for Winthrop Schools. Dates of service 2/2/2000-6/1/2001. The motion passed unanimously.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the refund of Joseph Kovacev's total accumulated deductions effective April 30, 2025. Joseph was employed by the DPW. Dates of service 2/28/2022-12/21/2022. The motion passed unanimously.

Voted on a motion by Dylan Cook, seconded by Dennis Boudrow, to approve the refund of Joseph Clemens' total accumulated deductions effective April 30, 2025. Joseph was employed by the DPW. Dates of service 10/2/2023-1/27/2025. The motion passed unanimously.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve 1.5000 months of creditable service that the Winthrop Retirement Board will accept upon full payment by Eleanor Lundy to the Weymouth Retirement Board. Eleanor had taken a full refund of her accumulated deductions. She worked for the school department from 7/21/2014-1/22/2016. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve any Board member and the Retirement Coordinator to attend the MACRS Spring Seminar and Conference at the Emerald Resort & Conference Center in Hyannis, June 1st-June 4th. The motion passed 4-0.

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook, to approve the 2024 Annual Statement of the Winthrop Retirement Board – emailed to Board members on April 14, 2025. The motion passed unanimously.

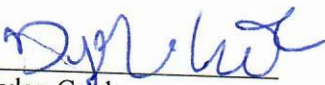
New Business

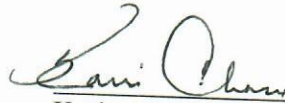
Old Business

Administrators Announcements:

The next meeting is tentatively scheduled for May 27, 2025, at 4:00 PM

Voted on a motion by Dennis Boudrow, seconded by Dylan Cook to adjourn at 4:24 PM. The motion passed 4-0.


Dylan Cook


Karin Chavis


Dennis Boudrow


Terence Delehanty


Stephen Rogers