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**Winthrop Contributory Retirement System Board Meeting**  
**1 Metcalf Square, Winthrop, Massachusetts, Harvey Hearing Room**  
**Minutes from the meeting Held on August 19, 2025, 4:00 PM**  
**Present Were: Karin Chavis Stephen Rogers Dylan Cook Terence Delehanty**  
**Not Present: Dennis Boudrow**

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Chairwoman Chavis called the meeting to order at 5:03 PM. The Retirement Coordinator called the roll:

Karin Chavis – Present

Dylan Cook – Present

Stephen Rogers – Present

Terence Delehanty – Present

Dennis Boudrow – Not Present

Voted on a motion by Dylan Cook, seconded by Terence Delehanty to approve the meeting minutes from July 29, 2025, meeting. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, to approve the Executive Session meeting minutes from July 29, 2025, meeting. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, to approve the Eastern Bank Statement and Reconciliation for July 2025 in the amount of \$312,201.14. The motion passed 4-0.

Voted on a motion by Dylan Cook, seconded by Terence Delehanty, to approve the Retirement System Warrant (Payroll, Accounts Payable, Investment transfers) for August 29, 2025, in the amount of \$631,162.16. The motion passed 4-0.

No transfer of funds were needed, effective August 1, 2025, from PRIM to Eastern Bank to cover payroll and accounts payable for August 2025.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, for the acceptance of Katelyn Quist, effective July 22, 2025, at 9% + 2%, \$49,499.84. Katelyn is an administrative assistant for the Winthrop Housing Authority. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the acceptance of William Hubert, effective August 26, 2025 at 9% + 2%, \$29,419.00. William is an ESP for Winthrop Public Schools. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the acceptance of Mikayla Capo, effective August 26, 2025 at 9% + 2%, \$33,182.00. Mikayla is an ESP for Winthrop Public Schools. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the acceptance of Adam Rogers, effective August 26, 2025 at 9% + 2%, \$23,852.00. Adam is an ESP for Winthrop Public Schools. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the transfer of Jonathan DiMauro's total accumulated deductions effective August 29, 2025, to the Massport Retirement Board. Dates of service: 5/17/2018-7/6/2025. Jonathan was a firefighter, Winthrop's 3(8)(c) liability is 7.0833 years. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the transfer of Michelle Church's total accumulated deductions effective August 29, 2025, to the Saugus Retirement Board. Dates of service: 9/05/2006-7/31/25. Michelle was the Retirement Coordinator, Winthrop's 3(8)(c) liability is 18.8333 years. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the transfer of Marcia Scanlon's total accumulated deductions effective August 29, 2025, to the MA Teachers' Retirement System. Dates of service: 09/18/2023-06/12/2024. Marcia was a school nurse, Winthrop's 3(8)(c) liability is 0.6667 years. The motion passed 4-0.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook, the transfer of Sharon Rosas' total accumulated deductions effective August 29, 2025, to the MA Teachers' Retirement System. Dates of service: 8/29/2023-06/30/2024. Sharon was an ESP, Winthrop's 3(8)(c) liability is 1.0000 years.

Voted on a motion by Dylan Cook, seconded by Terence Delehanty, Mary Crisafi's Application for Voluntary Superannuation Option B, effective September 30, 2025. Mary was a Lieutenant for Winthrop Police and had 28.000 years of creditable service. The motion passed unanimously.

### **New Business**

Chairwoman Chavis, stated the Board interviewed 3 candidates and the same nine questions were asked of each of the candidates. Board member Delehanty stated that all candidates did well in the interview, and it came down to experience. Voted on a motion by Terence Delehanty, to nominate Barbara O'Brien based on experience and transition process. Board member Cook nominated Lori Uminiski. At that point each member was asked for their nomination to appoint, with Barbara O'Brien securing a 3-1 vote. Voted on a motion by Terence Delehanty, seconded by Stephen Rogers to appoint Barbara O'Brien as the Winthrop Retirement Coordinator.

Chairwoman Chavis asked for a roll call vote:

Karin Chavis – yes

Dylan Cook – yes

Stephen Rogers – yes

Terence Delehanty – yes

The motion passed unanimously, 4-0 to offer the position to Barbara O'Brien pending negotiations.

Voted on a motion by Terence Delehanty, seconded by Dylan Cook to allow the Chairwoman to schedule the September meeting upon conferring with the new Retirement Coordinator. The motion passed 4-0.

Voted on a motion at 5:15 PM by Terence Delehanty, seconded by Dylan Cook to enter into Executive Session to conduct strategy sessions for contract negotiations with non-union personnel and also to conduct those negotiations with the non-union personnel. The Board will not resume in regular session.

Karin Chavis – Present

Dylan Cook – Present

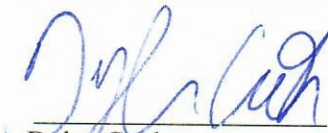
Stephen Rogers – Present

Terence Delehanty – Present

### **Administrators Announcements:**

None

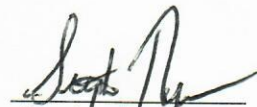
Vote to adjourn regular session at 5:15 PM.

  
Dylan Cook

  
Karin Chavis

  
Dennis Boudrow

  
Terence Delehanty

  
Stephen Rogers