

Winthrop Contributory Retirement System Board Meeting
1 Metcalf Square, Winthrop, Massachusetts, Harvey Hearing Room
March 24, 2026, 4:00 PM
Posted Agenda

Call to Order

Roll Call

William Keefe, PERAC Executive Director-Introductions and PERAC updates

Discussion re: PERAC Memo 11, 2026-Disability Presumptions and Pre-Employment Physicals

Vote to adopt the HIPAA Authorization for Release of Limited Medical Information (pre-employment physicals) form, as drafted by Board Counsel, and to approve the practice relating to the HIPAA Authorization for Release of Limited Medical Information (pre-employment physicals) form

Vote to approve the meeting minutes from January 27, 2026, meeting.

Vote to approve the meeting minutes from February 26, 2026, meeting.

Vote to approve the Eastern Bank Statement and Reconciliation for January 2026 in the amount of \$2,150,818.54.

Vote to approve the Eastern Bank Statement and Reconciliation for February 2026 in the amount of \$1,754,583.72.

Vote to approve a correction to the Retirement System Warrant (Payroll, Accounts Payable, Investment transfers) for January 2026 from \$545,203.59 to \$545,204.09 due to typographical error.

Vote to approve the Retirement System Warrant (Payroll, Accounts Payable, Investment transfers) for March 2026

Vote regarding transfer of funds, if needed, effective April 1, 2026, from PRIM to Eastern Bank to cover payroll and accounts payable for April 2026.

Vote to approve the Trial Balance, Cash Receipts, Cash Disbursements, General Ledger, and Adjustments for December 2025.

Vote to approve the 2025 Annual Statement of the Winthrop Retirement Board

Old Business:

COLA base increase discussion

New Business:

Administrators Announcements:

MACRS Spring Conference is scheduled for May 31, 2026-June 3, 2026 at the Sheraton in Springfield, MA
Town of Winthrop Human Resources Dept. mailed notice to all retirees re: Dental Insurance and Health Insurance open enrollment which is being held from April 1, 2026-May 1, 2026 (effective July 1, 2026).
Accidental disability option B retiree, Thomas Benson, passed away on March 6, 2026.
Next meeting is scheduled for April 28, 2026 at 4:00 PM in the Harvey Hearing Room.

Distributions:

PERAC Memo 11, 2026-Disability Presumptions and Pre-Employment Physicals
PERAC Memo 12, 2026-Violent Act Injury Disability - Updated Forms
PERAC Memo 13, 2026-Tobacco Company List
Office of Inspector General report, dated March 11, 2026
Board Counsel, Attorney Michael Sacco, emails, memorandum dated March 11, 2026-March 15, 2026

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