



## Winthrop Board or Committee Public Body Posting

Name of Public Body: Public Health Safety & Works Committee

Date and Time of Meeting: September 16, 2026 4:00 PM

Location of Meeting: Harvey Hearing Room

Committee Members: Suzanne Swope, Chair, Paul Reardon, Vice Chair, Marty Finn, Council Member.

### AGENDA

1. **Call to Order**  
Chair opens the meeting and confirms the posted agenda.
2. **Roll Call**  
Record members present, absent, and participating remotely, if applicable.
3. **Approval of Prior Minutes**  
Review and vote on minutes from the previous committee meeting.
4. **Public Comment**  
Receive comments from residents and stakeholders on matters within the committee's jurisdiction.
5. **Department and Staff Updates**  
Updates from Public Works, public safety representatives, public health officials, emergency management, and other relevant staff.
6. **Old Business**  
Continue discussion of pending items, prior referrals, outstanding action items, and follow-up reports.
7. **New Business**  
Consider an edit to the planning document related to responsibility for developers to plant trees off site from new construction. Specifically review recommendations 2, 3, and 4.
  2. **The existing proposed tree ratios for multifamily, commercial, and industrial development should be generally retained. The committee will discuss what that means.**
  3. **The ordinance should expressly state that required trees do not have to be planted on the development site when on site planting is impractical. Review and make recommendations.**
  4. **Trees required under the ordinance may instead be planted at locations elsewhere in the town, with locations determined in coordination with DTW and the tree warden. Review and make recommendations.**
8. **Discussion Items**  
The discussion items mentioned above will be considered in light of other communities and our need for developing a tree canopy. The committee will consider safety, environmental health, feasibility, and possible exceptions.
9. **Action Items and Next Steps**  
Bring written recommendation to Town Council at their next meeting.
10. **Adjournment**  
Chair closes the meeting.

### Notes for Public Participation

Members of the public may attend in person or participate remotely if remote access is available. Written comments may be submitted to Suzanne Swope by noon on September 16, 2026. Meeting materials will be made available through the Town Council website.

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting.  
Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

You are invited to a Zoom webinar!

When: Sep 16, 2026 04:00 PM Eastern Time (US and Canada)

Topic: Public Health Safety and Works Committee

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/89973476993?pwd=23a9pbYKyWog5l5EAfaoXguPiUv4HX.1>

Meeting ID: 89973476993# US

Passcode:292759

Phone: 1-305-224-1968