

June 21, 2019

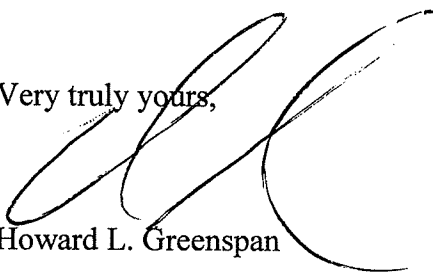
Austin Faison, Town Manager
Winthrop Town Hall
Metcalf Square
Winthrop, MA 02152

Re: Romeo v. HRD – Fair Exam Appeal

Dear Mr. Faison:

Enclosed please find notice of full hearing scheduled for August 13, 2019 at 10:00 a.m. at the Civil Service Commission. I will keep you informed as to the status of this matter.

Very truly yours,


Howard L. Greenspan

HLG/dc

cc: ✓ Chief Terence Delehanty

**COMMONWEALTH OF MASSACHUSETTS
CIVIL SERVICE COMMISSION**

Romeo, Ferruccio

Appellant,

vs.

Human Resources Division

Respondent

Case Number: B2-19-082

Date: June 20, 2019

NOTICE OF FULL HEARING

DATE OF HEARING: August 13, 2019

TIME: 10:00 AM

LOCATION OF HEARING:

One Ashburton Place, McCormack Building, Room 503, Boston, MA 02108

REQUIRED HEARING PREPARATION

1. No continuances will be granted except for extraordinary circumstances. Attorneys are notified that an appearance in another forum is not considered an extraordinary circumstance warranting a continuance.
2. The parties are required to submit the following information at the commencement of the full hearing:
 - a. Stipulated facts, if applicable.
 - b. A concise summary of each party's contentions.
 - c. A statement of the disputed issues of fact and law.
 - d. Prospective witnesses identified by name and position, including specialization areas for expert witnesses.
 - e. Exhibits marked numerically, but not by party with a brief description of each exhibit. Prior to the hearing date, parties shall meet and consider all documentary exhibits. As to those exhibits admissible without objection, the parties shall affix sequential numbering and shall prepare a descriptive list in numerical order of all such exhibits. Documents objected to shall be marked for identification and a summary of objections shall be prepared.

(No exhibit shall include a complete version of any of the following personal identifying data elements: Social security number, taxpayer ID number, credit card or other financial account number, driver's license number, state-issued identification card number, or passport number. When a mother's maiden's name is so identified, only the first initial shall be used. The responsibility for redaction rests solely with the filer. The filer shall retain an unredacted copy of the exhibit.)

3. Failure to appear without a showing of good cause will result in default with allowance of appeal or dismissal of the appeal, as appropriate.
4. After the hearing is completed, the parties, at the discretion of the hearing officer, may submit a "Proposed Decision" via email or hard copy, as determined by the hearing officer.

/s/ Medes Diaz

Medes Diaz, Office Manager,
Civil Service Commission

One Ashburton Place: Room 503; Boston, MA 02108

medes.diaz@state.ma.us

Telephone: (617) 727-2293; Fax (617) 727-7590

Notice sent to: Romeo, Ferruccio
Detwiler, Mark, Esq. (HRD)
Greenspan, Howard L., Esq.